

BOARD MEETING NOTICE AND AGENDA

CULVER CITY UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Education to

“Conduct the District’s Business in Public”

CLOSED SESSION – 5:30 p.m.

OPEN SESSION – 7:00 p.m.

**District Office Board Meeting Room
4034 Irving Place, Culver City, CA 90232**

November 18, 2008

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under “Public Recognition.” In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent’s Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Dana Russell, D.D.S., President

Jessica Beagles-Roos, Ph.D., Vice President

Saundra Davis, M.A., Clerk

Steven Gourley, Member

Scott Zeidman, Esq., Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

3.1 Student Discipline (Pursuant to EC §35146; §48918 (c))

a) Stipulated Expulsion of Pupil Services Case #02-08

3.2 Conference with Legal Counsel – Anticipated Litigation (Pursuant to GC 54956.9)

(One Potential Case) Dismissal of Permanent Classified Employee

3.3 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54947)

- 3.4 Public Appointment/Employment (Pursuant to GC §54947)
 Certificated Personnel Services Report No. 7
 Classified Personnel Services Report No. 7
- 3.5 Conference with Labor Negotiator (Pursuant to GC §54957.6)
 Agency Designated Representatives: Steven Andelson, Attorney from
 Atkinson, Andelson, Loya, Ruud & Romo; Patricia Jaffe, Assistant
 Superintendent, Human Resources, David El Fattal, Assistant
 Superintendent Business Services
 Employee Organizations: Culver City Federation of Teachers (CCFT) and
 Association of Classified Employees (ACE)

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

- 5.1 Roll Call – Board of Trustees
 Dana Russell, D.D.S., President
 Jessica Beagles-Roos, Ph.D., Vice President
 Saundra Davis, M.A., Clerk
 Steven Gourley, Member
 Scott Zeidman, Esq., Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN
 CLOSED SESSION**

7. **PUBLIC HEARING - None**

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.
 Motion by _____. Seconded by _____.
 Vote _____

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting –
 October 28, 2008
- 9.2 Approval is Recommended for Purchase Orders
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 7
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 7

- 9.6 Approval is Recommended for CCHS AVPA Students and Teachers to Attend 2009 California Educational Theatre Association Festival and Competition, January 16-18, 2009, Fontana, CA
- 9.7 Approval is Recommended for El Marino Principal Tracy Pumilia to Attend IV International Spanish Academies Seminar, Valencia, Spain, December 10-12, 2008

10. AWARDS, RECOGNITIONS AND PRESENTATIONS

- 10.1 American Citizenship Awards
- 10.2 Spotlight on Education – La Ballona Elementary School
- 10.3 Recognition of HOK Architectural Firm

11. PUBLIC RECOGNITION

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Members of the Audience
- 11.4 Student Representatives' Report
- 11.5 Members of the Board of Education

12. INFORMATION ITEMS

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 Enrollment Report
- 12.2 Anti-Bullying Task Force Update
- 12.3 First Reading of Revised Board Policy and New Administrative Regulation 0450, Philosophy, Goals, Objectives and Comprehensive Plans - Comprehensive Safety Plan
- 12.4 First Reading of Revised Board Policy/Administrative Regulation 4112.4, Health Examinations

13. RECESS

14. **ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 **Superintendent's Items - None**

14.2 **Education Services Items**

14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #02-08

Motion by _____ Seconded by _____ Vote _____

14.3 **Business Items - None**

14.4 **Personnel Items - None**

15. **BOARD BUSINESS**

15.1 Discussion Regarding Nominations for the California State Board Associations Delegate Assembly

15.2 Discussion of City Council Request for a Youth Advisory Committee Survey

16. **PUBLIC RECOGNITION – Continued**

Public Recognition is the time when members of the public may address the Board on matters not scheduled on the agenda. Those wishing to speak must complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Three (3) minutes will be allotted to members of the audience, for a total of twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda.

16.1 Members of the Audience

16.2 Members of the Board

17. **ADJOURNMENT**

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

December 9 - 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place
January 13 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>October 28, 2008</u>
Place:	<u>District Administration Office</u>	Time:	<u>6:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>6:01 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>7:00 p.m. – Public Meeting</u>

Board Members Present

Dana Russell, D.D.S., President
Jessica Beagles-Roos, Ph.D., Vice President
Saundra Davis, M.A., Clerk
Steven Gourley, Member
Scott Zeidman, Esq., Member

Staff Members Present

Myrna Rivera Coté, Ed.D., Superintendent
David El Fattal, M.B.A.
Gwenis Laura, Ed.S.
Patricia Jaffe, M.S.

Call to Order

Board President Dr. Russell called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:05 p.m. with all Board members in attendance. Mrs. Janet Chabola led the Pledge of Allegiance.

Report from Closed Session

Dr. Russell reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

7. Public Hearing

7.1 Williams Textbook Sufficiency

Dr. Russell closed the regular meeting and opened the Public Hearing at 7:07 p.m. With no comments from the audience the Public Hearing was closed and the regular meeting resumed at 7:08 p.m.

8. Adoption of Agenda

It was moved by Mr. Zeidman and seconded by Mr. Gourley to approve the agenda of October 28, 2008 as presented. The motion was unanimously approved.

9. Consent Agenda

Dr. Russell called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. David Mielke requested that 9.2 be withdrawn. Dr. Beagles-Roos requested that item 9.6 be withdrawn. It was moved by Mr. Gourley and seconded by Mr. Zeidman to approve Consent Agenda Items 9.1 and 9.3 – 9.5 as presented. The motion was unanimously approved.

9.1 Minutes of Regular Meeting – October 14, 2008

9.3 Acceptance of Gifts – Donations

9.4 Certificated Personnel Reports No. 6

9.5 Classified Personnel Reports No. 6

9.2 Approval is Recommended for Purchase Orders and Warrants

Mr. Mielke withdrew this item to request additional information on item 52269 in regards to the consultant fee. He inquired as to if the consultant fee is based on an hourly rate. Mr. El Fattal confirmed that the consultant works on a retainer. Mr. Mielke stated that the consultant's part-time rate exceeds the rate of a full-time teacher.

9.6 Approval is Recommended for Five El Rincon School Teachers to Attend the National Science Teachers Association Conference in Portland, Oregon, November 20-22, 2008

Dr. Beagles-Roos withdrew this item to commend the five teachers that are attending the conference for making the time to attend, and asked if any of the teachers were present. Jan Glusak was present and informed the Board of their excitement to attend the conference, and that they would like El Rincon to be the science beacon in the

District.

Mr. Gourley commented on how important the PR Consultant, Mr. Geoff Maleman, was to the District in getting information regarding the District to parents and the community. Dr. Russell agreed that Mr. Maleman does a great job. Mrs. Davis commented that in the past she was apprehensive on having a PR Consultant, but that she thinks that we do need him to assist with communications for the District.

It was moved by Mr. Gourley and seconded by Mr. Zeidman to approve the Purchase Orders and Warrants; and the five El Rincon School Teachers to attend the National Science Teachers Association Conference in Portland, Oregon as presented. The motions were unanimously approved.

10. Awards, Recognitions and Presentations

10.1 Red Ribbon Week

Dr. Coté introduced PTA member Denise Cleary-Wilson who presented the Board with red ribbons in support of Red Ribbon Week which is a campaign to raise awareness of alcohol, tobacco, drug and violence prevention.

10.2 American Citizenship Awards

Dr. Coté and the Assistant Superintendents read the names and accomplishments of each school's recipients of the American Citizenship Award for the month of October. The recipients were Mikaela Barocio from El Marino School; Jade Perry from El Rincon Elementary; Claribel Alacanter from La Ballona School; Mavi Kolesnikow from Linwood E. Howe School; Maggie Wahlert from Farragut School; Sybil Courey from Culver City Middle School; Ian Stahl from Culver Park High School; and Jinky Paguirigan from Culver City High School. Dr. Russell presented each recipient with a pin, and thanked the students and their families for attending the meeting.

10.3 Spotlight on Education - El Marino Language School

Principal of El Marino, Tracy Pumilia, presented an overview of the school's Spanish and Japanese Immersion Programs which included the school's history, program goals, and the integration of technology into instruction. Two students, Richard Yoshida and Dylan Blaisdell, were also present and read in Spanish and in Japanese their thoughts on the benefits of attending El Marino.

Board members thanked the presenters and the parents for attending the meeting and commended Mrs. Pumilia on the wonderful work being done at El Marino.

11. Public Recognition

11.1 Superintendent's Report

Dr. Coté reported on her attendance at the CSBA Superintendent's Advisory Board meeting and provided information on the key topics that were discussed which included a budget recap, State Board of Education updates, and updates regarding charter school issues. Dr. Coté met with Michael Franklin from the Culver City Youth Against Smoking Coalition and informed the Board of their intent to pursue a request for the City to issue Tobacco Retail Licenses. She also reported that she received a notice from the State Board of Education informing her that ACSA and CSBA had imposed a Temporary Restraining Order against the State Board of Education in regards to the 8th Grade Algebra Mandates.

11.2 Assistant Superintendents' Reports

Ms. Laura reported on the District's Parenting Conference. The conference was well attended and the workshops were very informative. Ms. Laura thanked employees, student volunteers, and the community businesses that participated for their assistance. She also provided the Board with an update on the Adult School's accreditation.

Mr. El Fattal provided an update on the State budget and provided insight as to the impact it will have on education. He stated that the Governor is calling for a special meeting, and that the District will probably be facing additional cuts to their budgets.

Mrs. Jaffe reported on a conference she attended on October 22nd that was focusing on making schools safer. The conference had a lot of discussion about the cyber bullying on the internet. Mrs. Jaffe also informed the Board that she was in receipt of CCFT's Negotiations Proposal and that she would be forwarding it to them.

11.3 Members of the Audience

Members of the audience spoke about:

- Mr. Ed Goodin commented on the retention of sixth, seventh and eighth grade students; and how students are being promoted to high school with failing grades.
- Ross Hopkins, founder of the Back Lot Film Festival extended in invitation to attend the festival at the Vets Auditorium on April 1, 2009. He also stated that he would like to receive more films from the District.
- David Mielke commented that he was very impressed at the work being done at El Marino School. Mr. Mielke provided the Board with a copy of CCFT's Negotiations Proposal and gave them a summary of items that the Union would like to discuss.
- George Laase commented that he is still waiting for information regarding Board expenditures.
- Karlo Silbiger thanked the Board for providing the staff reports on line, but stated he would still like to see more agendas provided at the meeting. Mr. Silbiger talked about his experience in the Immersion Program when it was located at El Rincon and encouraged the Board to pursue more programs of this caliber. He also encouraged the Board to assist the City in submitting the surveys to students regarding the establishment of a Student Advisory Committee; and that social promotion is not new in the District, and it is a real disservice to the students.
- Robert Zirgulis commented on the passage of the final draft of the environmental report regarding oil drilling underneath Culver City, and trying to get money for the school district. He asked that the Board sign a petition.

11.4 Student Representatives' Reports

Middle School Student Representative

Samarah Raheem attended the meeting for Michelle Johnson, as the new Culver City Middle School Student Representative. Miss Raheem reported on activities at Culver City Middle School, including the planning of the first dance of the year; selling O'Grams; student concerns regarding the lunch menu; and possibly having recycle bins to help address the water bottle issue that has been previously discussed.

Culver Park Student Representative

Emily Gomez, Culver Park High School Student Representative, reported on activities at Culver Park High School, including courses that are being given so students can catch up on their credits; the UNICEF Fundraiser; Red Ribbon Week activities; the Door Decorating and Halloween Costume contests; and the student body debates. Miss Gomez also read a summary of the report written after Culver Park's WASC visit that stated how the school is thriving.

Culver City High School Student Representative/Student Board Member

Opal Dillard, Student Board Member, reported on activities at Culver City High School including the great turnout for the Red Cross Blood Drive; her registration of Culver City High School to participate in a mock election; a Club Luauen update; the Homecoming theme chosen was Bollywood; an American Sign Language teacher that would be willing to teach in the District as an elective; and she informed the Board of topics that were discussed at a CCHS School Improvement meeting.

11.5 Members of the Board

Board members spoke about:

- Mr. Zeidman thanked the staff for providing additional information on the students receiving the American Citizenship Award. He also discussed the upcoming YMCA presentation regarding bullying; the schools sites having the internet site, Facebook, available to the students; his attendance at the Parenting Conference and how it conflicted with the Farragut and El Marino Fall Festivals; the success of the Farragut and El Marino Fall Festivals; his attendance at the Joint Culver City Council/Culver City

Parks and Recreation traveling meeting and that he would like to see the issue of scheduling at the parks/schools addressed at the CCUSD/City Liaison meeting; he agreed with Miss Dillard that the District should look into a Mandarin Immersion Program; and his attendance at a meeting with Mr. El Fattal regarding capital improvements.

- Mrs. Davis welcomed the Middle School Representative Samarah Raheem to the meeting, and requested to adjourn the meeting in memory of Mildred McDaniel. She extended congratulations to Miss Dillard on all of her endeavors; she expressed her disappointment that with all of the community input, the PXP Oil issue was granted; she reported on her attendance at the Annual Fall LACSTA Meeting and topics that were discussed; she requested to have the Youth Advisory Committee agendaized to discuss the surveys that the City would like to distribute; she also requested to have the Community Day School topic agendaized; and she thought that there was great attendance at the parenting conference.
- Mr. Gourley requested that Miss Dillard be involved in the Student Advisory Program, and suggested that she speak to Mr. Goodin regarding the topic of social promotion. He also agreed with Mr. Laase's suggestion of having a Board policy regarding public recognition of Board expenditures agendaized. Mr. Gourley encouraged students to participate in the Backlot Films event; he encouraged Mr. Zirgulis to speak with Mr. Laase regarding PXP Oil; and he agreed with Mrs. Davis in agendaizing the Youth Advisory Committee discussion.
- Dr. Beagles-Roos reported on her attendance at the Education Foundation's Benefactors Breakfast and stated that this year was their highest attendance. The Parenting Conference also was very well attended and Dr. Beagles-Roos received positive input from parents regarding the College Preparation workshop. She discussed the success of the Farragut Fall Festival; and she thanked Mr. Goodin for attending the meeting.
- Dr. Russell reported on his attendance at the Education Foundation's Benefactors Breakfast. Dr. Russell also stated he appreciated having Mr. Karlo Silbiger at the meeting and acknowledging the great programs in the District.

12. **Information Items - None**

13. **Recess**

The Board recessed at 8:55 p.m. and reconvened at 9:01 p.m.

14. **Action Items**

14.1 **Superintendent's Items - None**

14.2 **Education Services Items**

14.2a **Approval is Recommended for the Reinstatement of Pupil Services Case #10-07**

It was moved by Mr. Gourley and seconded by Mrs. Davis that the Board approve reinstatement of Case #10-07 as presented. The motion was unanimously approved.

14.2b **Approval is Recommended for the Carl Perkins 2008-2012 Local Plan for Career Technical Education**

It was moved by Mr. Zeidman and seconded by Mrs. Davis that the Board approve the Carl Perkins 2008-2012 Local Plan for Career Technical Education (CTE) as presented. The motion was unanimously approved.

14.2c **Approval is Recommended for Resolution #3 Regarding Sufficiency of Instructional Materials**

It was moved by Dr. Beagles-Roos and seconded by Ms. Davis that the Board approve the Resolution #3 Regarding Sufficiency of Instructional Materials as presented. The motion was unanimously approved.

14.2d Approval is Recommended for the Certification for Instructional Materials Funding Realignment Program (IMFRP)

It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve the Certification for Instructional Materials Funding Realignment Program (IMFRP) as presented. The motion was unanimously approved.

14.2e Instructional Materials Funding Realignment Program (IMFRP) Certification of Provision of Standards-Aligned Instruction Materials

It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve the Instructional Materials Funding Realignment Program (IMFRP) Certification as presented. The motion was unanimously approved.

14.3 Business Items

14.3a Approval is Recommended for Resolution #4/2008-09 Gann Limit Calculation

It was moved by Mr. Gourley and seconded by Mrs. Davis that the Board approve Resolution #4/2008-09 Gann Limit Calculation as presented. The motion was unanimously approved.

14.3b Approval is Recommended for a Budget Revision to the Adult School Fund

It was moved by Dr. Beagles-Roos and seconded by Mr. Gourley that the Board approve the Budget Revision to the Adult School Fund as presented. The motion was unanimously approved.

14.3c Approval is Recommended for Budget Revisions to the General Fund

It was moved by Dr. Beagles-Roos and seconded by Mr. Gourley that the Board approve the Budget Revisions to the General Fund as presented. The motion was unanimously approved.

14.4 Personnel Items - None

15. Public Recognition – Continued

15.1 Members of the Audience

No comments from members of the audience.

15.2 Members of the Board

Board members spoke about:

- Mrs. Davis gave additional information on the events at the LACSTA Meeting that she attended and provided the Board with handouts; she was happy about the great turn-out at the Education Foundation’s Benefactors Breakfast; she requested an update on what the District is doing to “go green”; and she commended the Adult School for following up on their accreditation.
- Dr. Beagles-Roos thanked Mrs. Davis for providing handouts from the LACSTA Meeting; and requested information on what is done to assess ninth graders transitioning to the High School.
- Dr. Russell thanked the staff for following up and providing information on the requests from the Board.
- Mrs. Davis inquired about the program that was used at El Rincon that increased their test scores.

Adjournment

There being no further business, it was moved by Mr. Zeidman, seconded by Mrs. Davis and unanimously approved to adjourn the meeting. Board President Dr. Russell adjourned the meeting at 9:10 p.m. in memory of Mildred McDaniel.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

9.2 **Purchase Orders**

The attached purchase order list is submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from October 20, 2008 through October 31, 2008 is \$573,752.13.

BUDGET NUMBER LEGEND FOR FUNDS

- 01.0 general fund
- 11.0 adult education fund
- 12.0 child development fund
- 13.0 cafeteria fund
- 14.0 deferred maintenance fund
- 21.0 building fund
- 25.0 capital facilities fund
- 40.0 redevelopment
- 76.0 warrant pass-through fund
- 96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from October 20, 2008 through October 31, 2008 in the amount of \$573,752.13 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

Report ID: LAPO009C

Board List Purchase Order Report

Page No. 1

District : 64444

CULVER CITY UNIFIED SD

Run Date: 11/08/2008

Purchase Orders/Buyouts To The Board for Ratification From : 10/20/2008 To 10/31/2008
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Run Time: 09:44:03PM

Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Pj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
10/28/08	51349	A		10/28/08	XEROX CORPORAT	MAINTENANCE	High School u	01.0	00000.0	00000	2700	5610	4010001	53,917.98	53,917.98
				10/28/2008			51349	XEROX CORPORATION							
10/30/08	51356	A		10/30/08	REDWOOD PRESS	OFFICE SUPPL	Human Reso	01.0	00000.0	00000	7400	4350	0003000	699.93	699.93
				10/30/2008			51356	REDWOOD PRESS							
10/24/08	51379M	A		10/24/08	REDWOOD PRESS	OFFICE SUPPL	Maintenance	01.0	81500.0	00000	8110	4350	0005040	13.80	13.80
				10/24/2008			51379M	REDWOOD PRESS							
10/22/08	51387M	A		10/22/08	SADDLEBACK GOL	REPAIRS - OTH	Custodians	01.0	00000.0	00000	8200	5630	0005042	2,523.11	2,523.11
				10/22/2008			51387M	SADDLEBACK GOLF CARS							
10/31/08	51388M	A		10/31/08	MIRACLE RECREAT	MAINTENANCE	Maintenance	01.0	81500.0	00000	8110	4380	0005040	1,042.42	1,042.42
				10/31/2008			51388M	MIRACLE RECREATION EQUIPMENT CO.							
10/20/08	51943	A		10/20/08	THERAPY WEST, I	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	120,204.60	120,204.60
				10/20/2008			51943	THERAPY WEST, INC.							
10/30/08	51944	A		10/30/08	VISTA DEL MAR SC	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	324,457.40	324,457.40
				10/30/2008			51944	VISTA DEL MAR SCHOOL							
10/22/08	52129M	C		10/22/08	TRANSPORTATION	BUSES	Operations	01.0	00000.0	00000	3600	5871	0005041	455.00	455.00
				10/22/2008			52129M	TRANSPORTATION CHARTER SERVICES, INC.							
10/31/08	52130M	A	1	11/03/08	AMCAN SPORTS	OFFICE SUPPL	Maintenance	01.0	81500.0	00000	8110	4350	0005040	2,877.48	2,877.48
				10/31/2008			52130M	AMCAN SPORTS							
10/22/08	52131M	A		10/22/08	GOODY'S CONCRE	REPAIRS - OTH	Maintenance	01.0	81500.0	00000	8110	5630	0005040	2,525.00	2,525.00
				10/22/2008			52131M	GOODY'S CONCRETE GRINDING							
10/22/08	52135M	A		10/22/08	SOUTH BAY FORD	REPAIRS - OTH	Transportatio	01.0	72400.0	57500	3600	5630	0005500	210.00	210.00

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Report ID: LAPO009C

Board List Purchase Order Report

Page No. 2

District : 64444

CULVER CITY UNIFIED SD

Run Date: 11/08/2008

Purchase Orders/Buyouts To The Board for Ratification From : 10/20/2008 To 10/31/2008

Run Time: 09:44:03PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
10/22/2008					10/22/2008	52135M	SOUTH BAY FORD								210.00
10/22/08	52136M	A		10/22/08	MOBILITY SPECIAL REPAIRS - OTH	Transportatio	01.0	72400.0	57500	3600	3600	5630	0005500	266.46	266.46
10/22/2008					10/22/2008	52136M	MOBILITY SPECIALIST, INC.								266.46
10/22/08	52137M	A		10/22/08	MGM AUTO BODY REPAIRS - OTH	Maintenance	01.0	81500.0	00000	8110	8110	5630	0005040	242.31	242.31
10/22/2008					10/22/2008	52137M	MGM AUTO BODY								242.31
10/31/08	52138M	A		10/31/08	TRANSPORTATION TRANSPORTA	Operations	01.0	00000.0	00000	3600	3600	5871	0005041	1,055.00	1,055.00
10/31/2008					10/31/2008	52138M	TRANSPORTATION CHARTER SERVICES, INC.								1,055.00
10/31/08	52140M	A		10/31/08	C. JUAREZ SECURI REPAIRS - OTH	Maintenance	01.0	81500.0	00000	8110	8110	5630	0005040	185.00	185.00
10/31/2008					10/31/2008	52140M	C. JUAREZ SECURITY, INC.								185.00
10/31/08	52142M	A		10/31/08	MIRACLE RECREAT REPAIRS - OTH	Maintenance	01.0	81500.0	00000	8110	8110	4380	0005040	1,702.14	1,702.14
10/31/2008					10/31/2008	52142M	MIRACLE RECREATION EQUIPMENT CO.								1,702.14
10/27/08	52249	A		10/27/08	REDWOOD PRESS OFFICE SUPPL	Adult School	11.0	63900.0	41100	2700	2700	4350	0000010	68.05	68.05
10/27/08					10/27/08		01.0	30100.0	00000	2100	2100	4350	0004030	14.08	14.08
10/27/08					10/27/08		01.0	00000.0	00000	7100	7100	4350	0001000	14.08	14.08
10/27/08					10/27/08		01.0	00000.0	00000	2700	2700	4350	4010001	82.12	82.12
10/27/08					10/27/08		01.0	00000.0	00000	2700	2700	4350	3010001	42.22	42.22
10/24/2008					10/24/2008	52249	REDWOOD PRESS								234.63
10/22/08	52263	C		10/22/08	LACOE CONFERENCE, High School u		01.0	00000.0	11100	1000	1000	5220	4010001	300.00	300.00
10/22/2008					10/22/2008	52263	LACOE								300.00
10/20/08	52270	C		10/20/08	C & A ATHLETICS ATHLETIC SUP	Culver City H	01.0	00000.0	15000	1000	1000	4400	4010000	754.39	754.39
10/20/2008					10/20/2008	52270	C & A ATHLETICS								754.39
10/22/08	52271	C		10/22/08	3M LIBRARY SYSTE REPAIRS - OTH	Educational S	01.0	00000.0	00000	2100	2100	5630	0004000	1,218.00	1,218.00

Stat : P = Pending, A=Active, C=Completed, X=Canceled

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Board List Purchase Order Report

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District : 64444

CULVER CITY UNIFIED SD

Run Date: 11/08/2008

Purchase Orders/Buyouts To The Board for Ratification From : 10/20/2008 To 10/31/2008

Run Time: 09:44:03PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
10/22/2008					10/22/2008	52271	3M LIBRARY SYSTEMS								1,218.00
10/21/08	52272	A		10/21/08	KID CARPET.COM	INSTRUCTION	Office of Child	12.0	50250.0	85000	1000	4310	0000002	432.99	432.99
10/21/2008					10/21/2008	52272	KID CARPET.COM								432.99
10/22/08	52273	A		10/22/08	SANTA MONICA PI	FIELD TRIPS	El Marino Lan	01.0	00000.0	16003	1000	5816	2030000	150.00	150.00
10/22/2008					10/22/2008	52273	SANTA MONICA PIER AQUARIUM								150.00
10/21/08	52274	C		10/21/08	L A COUNTY OFFIC	CONFERENCE	Special Proje	01.0	40460.0	00000	2700	5220	0004030	665.00	665.00
10/21/2008					10/21/2008	52274	L A COUNTY OFFICE OF EDUCATION								665.00
10/21/08	52275	A		10/21/08	OFFICE DEPOT	INSTRUCTION	Linwood How	01.0	00000.0	11100	1000	4310	2020000	64.91	64.91
10/21/2008					10/21/2008	52275	OFFICE DEPOT								64.91
10/22/08	52276	A		10/22/08	ASCD	INSTRUCTION	Special Proje	01.0	30100.0	11100	1000	4310	0004030	128.80	128.80
10/22/2008					10/22/2008	52276	ASCD								128.80
10/22/08	52277	A		10/22/08	OFFICE DEPOT	FURNITURE, O	District Curricl	01.0	00000.0	00000	2100	4350	0004010	1,227.93	1,227.93
10/22/2008					10/22/2008	52277	OFFICE DEPOT								1,227.93
10/21/08	52278	A		10/21/08	RED RIBBON RESO	INSTRUCTION	Culver Park H	01.0	73950.0	32000	1000	4310	5010000	106.12	106.12
10/21/2008					10/21/2008	52278	RED RIBBON RESOURCES								106.12
10/22/08	52279	A		10/22/08	WESTLITE SUPPLI	LIGHTING SUPP	El Rincon unit	01.0	00000.0	00000	8100	4370	2040001	95.96	95.96
10/22/2008					10/22/2008	52279	WESTLITE SUPPLIES								95.96
10/22/08	52280	C		10/22/08	BUDDY'S ALL STA	ATHLETIC SUP	Culver City H	01.0	00000.0	15000	1000	4310	4010000	378.88	378.88
10/22/2008					10/22/2008	52280	BUDDY'S ALL STARS, INC.								378.88
10/22/08	52281	X	1	10/31/08	SOCIAL STUDIES S	INSTRUCTION	High School u	01.0	00000.0	11100	1000	4310	4010001	122.83	122.83

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Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
10/22/08	52282	A		10/22/08	TROXELL COMMUN INSTRUCTION	Farragut unit a	52281	01.0	00000.0	11100	1000	4310	2050001	368.05	122.83
				10/22/2008		TROXELL COMMUNICATIONS	52282								368.05
10/22/08	52283	A	1	10/28/08	CALIFORNIA DEPAF INSTRUCTION	Office of Child	52283	12.0	50250.0	85000	1000	4310	0000002	114.55	114.55
				10/22/2008		CALIFORNIA DEPARTMENT OF EDUCATION	52283								114.55
10/30/08	52284	A		10/30/08	SCHOOL NURSE S OFFICE SUPPL	Pupil Services	52284	01.0	00000.0	00000	3140	4350	0004020	74.70	74.70
				10/30/2008		SCHOOL NURSE SUPPLY, INC.	52284								74.70
10/30/08	52285	A		10/30/08	REDWOOD PRESS OFFICE SUPPL	Purchasing	52285	01.0	00000.0	00000	7300	4350	0005030	711.20	711.20
				10/30/2008		REDWOOD PRESS	52285								711.20
10/27/08	52286	C		10/27/08	CEEA CONFERENCE, Linwood How		52286	01.0	90127.0	11100	1000	5220	2020000	597.00	597.00
				10/27/2008		CEEA	52286								597.00
10/31/08	52287	A		10/31/08	RICOH BUSINESS S OFFICE SUPPL	Business Serv	52287	01.0	00000.0	00000	7300	4350	0005000	90.00	90.00
				10/31/2008		RICOH BUSINESS SYSTEMS	52287								90.00
10/30/08	52288	A		10/30/08	ACSA ADVERTISING Human Reso		52288	01.0	00000.0	00000	7400	5830	0003000	220.00	220.00
				10/30/2008		ACSA	52288								220.00
10/27/08	52289	C		10/27/08	LACOE - DIVISION C CONFERENCE, Special Proje		52289	01.0	70910.0	00000	2100	5220	0004030	3,875.00	3,875.00
				10/27/2008		LACOE - DIVISION OF CURRICULUM	52289								3,875.00
10/28/08	52290	A		10/28/08	FRANKLIN COVEY OFFICE SUPPL	Human Reso	52290	01.0	00000.0	00000	7400	4350	0003000	88.80	88.80
				10/28/2008		FRANKLIN COVEY	52290								88.80
10/28/08	52291	A		10/28/08	FRANKLIN COVEY OFFICE SUPPL	Special Educa		01.0	33100.0	50010	2700	4350	0004040	137.37	137.37

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CULVER CITY UNIFIED SD

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Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
10/28/08	52292	A		10/28/08	CDW-G	OFFICE SUPPL	Special Proje	01.0	30100.0	00000	2100	4350	0004030	269.02	137.37
				10/28/2008		52292	CDW-G								269.02
10/28/08	52293	C		10/28/08	MATH OLYMPIADS	MEMBERSHIP	Linwood How	01.0	73960.0	11100	1000	5310	2020000	178.00	178.00
				10/28/2008		52293	MATH OLYMPIADS								178.00
10/29/08	52294	A		10/29/08	COMPLETE BUSIN	OFFICE SUPPL	El Marino Lan	01.0	73950.0	11100	1000	4310	2030000	1,536.63	1,536.63
				10/29/2008		52294	COMPLETE BUSINESS SYSTEMS								1,536.63
10/29/08	52295	C		10/29/08	GCS SERVICE, IN	REPAIRS - OTH	Office of Child	12.0	50250.0	85000	2700	5630	0000002	418.16	418.16
				10/29/2008		52295	GCS SERVICE, INC.								418.16
10/29/08	52296	A		10/29/08	DISCOUNT SCHOO	INSTRUCTION	Office of Child	12.0	60800.0	85000	1000	4310	0000002	570.23	570.23
				10/29/2008		52296	DISCOUNT SCHOOL SUPPLY								570.23
10/29/08	52297	A		10/29/08	L-COM, INCORPOR	COMPUTER S	Technology	01.0	00000.0	00000	7700	4350	0005020	447.59	447.59
				10/29/2008		52297	L-COM, INCORPORATED								447.59
10/29/08	52298	A		10/29/08	D & D SECURITY E	OFFICE SUPPL	Technology	01.0	00000.0	00000	7700	4350	0005020	381.30	381.30
				10/29/2008		52298	D & D SECURITY ENTERPRISES								381.30
10/29/08	52299	A		10/29/08	LASERCARE	OFFICE SUPPL	Office of Child	12.0	60800.0	85000	2700	4350	0000002	108.14	108.14
				10/29/2008		52299	LASERCARE								108.14
10/29/08	52300	A		10/29/08	CDW-G	OFFICE SUPPL	Adult School	11.0	63900.0	41100	1000	4310	0000010	38.05	38.05
				10/29/2008		52300	CDW-G								38.05
10/30/08	52301	A		10/30/08	HANDWRITING WI	INSTRUCTION	La Ballona un	01.0	00000.0	11100	1000	4310	2060001	352.21	352.21

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Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

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PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
10/30/08	52302	C		10/30/08	ENCHANTED LEAR	CONTRACT SE	La Ballona El	01.0	91400.0	11100	1000	4310	2060000	75.00	352.21
10/30/2008						52301									
10/30/2008															
10/28/08	52303	C		10/28/08	CASBO	CONFERENCE, Fiscal Service		01.0	00000.0	00000	7300	5220	0005010	205.00	205.00
10/28/2008						52303									
10/30/08	52304	A		10/30/08	CDW-G	OFFICE SUPPL	Special Educa	01.0	33100.0	50010	2700	4350	0004040	396.26	396.26
10/30/2008						52304									
10/30/08	52305	C		10/30/08	THERAPY IN ACTI	CONTRACT SE	Special Educa	01.0	65000.0	57520	1136	5810	0004040	450.00	450.00
10/30/2008						52305									
10/31/08	52306	C		10/31/08	READING FOR THE MEMBERSHIP	Special Educa		01.0	33100.0	50010	2700	5310	0004040	350.00	350.00
10/31/2008						52306									
10/30/08	52307	C		10/30/08	THERAPY WEST, I	CONTRACT SE	Special Educa	01.0	65000.0	57520	1136	5810	0004040	450.00	450.00
10/30/2008						52307									
10/31/08	52308	A		10/31/08	QUICK SOURCE G INSTRUCTION	Special Proje		01.0	73920.0	11100	1000	4310	0004030	304.37	304.37
10/31/2008						52308									
10/30/08	52309	C		10/30/08	LECTURA, INC.	CONFERENCE, Linwood How		01.0	62860.0	11100	1000	5220	2020000	600.00	600.00
10/30/2008						52309									
10/30/08	52310	C		10/30/08	BREON & SHAEFFE MEMBERSHIP	Human Reso		01.0	00000.0	00000	7400	5310	0003000	1,000.00	1,000.00
10/30/2008						52310									
10/30/08	52311	A		10/30/08	CAMBRIDGE UNIV BOOKS	Adult School		11.0	90139.0	41100	1000	4110	0000010	512.25	512.25

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10/30/08	52312	A		10/30/08	WOODBURN PRE	OFFICE SUPPL	middle school	01.0	00000.0	00000	2700	4350	3010001	274.28	274.28
10/30/2008					WOODBURN PRESS		52312								
10/30/08	52313	A		10/30/08	UNISOURCE CORP	JANITORIAL SU	Linwood How	01.0	00000.0	00000	8100	4370	2020001	427.92	427.92
10/30/2008					UNISOURCE CORP.		52313								
10/30/08	52314	A		10/30/08	SYSTEM ONE BUS	OFFICE SUPPL	El Marino unit	01.0	00000.0	00000	2700	4350	2030001	22.86	22.86
10/30/2008					SYSTEM ONE BUSINESS PRODUCTS, INC.		52314								
10/30/08	52315	C		10/30/08	LOS ANGELES ZO	FIELD TRIPS	El Marino Lan	01.0	00000.0	16003	1000	5816	2030000	60.00	60.00
10/30/2008					LOS ANGELES ZOO AND BOTANICAL GARDENS		52315								
10/31/08	52316	A		10/31/08	DELL COMPUTER C	COMPUTER S	Technology	01.0	00000.0	00000	7700	4410	0005020	1,846.58	1,846.58
10/31/2008					DELL COMPUTER CORP.		52316								
10/30/08	52317	C		10/30/08	CALENDARS	OFFICE SUPPL	Human Reso	01.0	00000.0	00000	7400	4350	0003000	22.83	22.83
10/30/2008					CALENDARS		52317								
10/31/08	52318	C		10/31/08	LEEANN ROCA	CONTRACTED :	Special Educa	01.0	65000.0	57520	1136	5810	0004040	350.00	350.00
10/31/2008					LEEANN ROCA		52318								
10/30/08	52319	A	1	10/31/08	DONNA BENNETT	CONTRACT CO	Special Proje	01.0	71400.0	00000	2100	5850	0004030	5,000.00	5,000.00
10/30/2008					DONNA BENNETT		52319								
10/28/08	52320	A		10/28/08	LUNCHBYTE SYST	COMPUTER S	Undistributed	13.0	53100.0	00000	3700	4410	0000000	301.86	301.86
10/28/2008					LUNCHBYTE SYSTEMS, INC.		52320								
10/28/08	52321	A		10/29/08	TOSHIBA AMERICA	COMPUTER S	Undistributed	13.0	53100.0	00000	3700	4400	0000000	4,189.28	4,189.28

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10/28/2008						52321		TOSHIBA AMERICA BUSINESS SOLUTION							4,189.28
10/27/08	52322	A		10/27/08	CDW-G	COMPUTER S	District Curricul	01.0	00000.0	00000	2100	4350	0004010	166.16	
				10/27/2008		52322		CDW-G							166.16
10/30/08	52323	A		10/30/08	LAKESHORE LEAR	INSTRUCTION	La Ballona un	01.0	00000.0	11100	1000	4310	2060001	23.11	
				10/30/2008		52323		LAKESHORE LEARNING MATERIALS							23.11
10/30/08	52326	C		10/30/08	LACOE - ACCOUNTI	CONFERENCE	Undistributed	01.0	96352.0	71100	1000	5220	0000000	4,800.00	
				10/30/2008		52326		LACOE - ACCOUNTING AND BUDGET DEVELOP.							4,800.00
10/31/08	52327	A		10/31/08	GRS INCORPORAT	CONTRACTED :	Human Reso	01.0	00000.0	00000	7400	5810	0003000	18,240.00	
				10/31/2008		52327		GRS INCORPORATED							18,240.00
10/31/08	52328	C		10/31/08	TOTAL REGISTRAT	MEMBERSHIP	High School u	01.0	00000.0	11100	1000	4310	4010001	450.00	
				10/31/2008		52328		TOTAL REGISTRATION, L.L.C.							450.00
10/31/08	52329	A		10/31/08	EDGEWISE MEDIA	OFFICE SUPPL	Culver City H	01.0	00000.0	16001	1000	4310	4010000	393.18	
				10/31/2008		52329		EDGEWISE MEDIA							393.18
10/31/08	52330	A		10/31/08	SUSAN G. BRONST	CONSULTANT	Culver City H	01.0	00000.0	17000	3900	5850	4010000	1,500.00	
				10/31/2008		52330		SUSAN G. BRONSTEIN							1,500.00
10/31/08	52331	A		10/31/08	NEW MANAGEMEN	CONSULTANT	Special Proje	01.0	73920.0	00000	2100	5850	0004030	1,600.00	
				10/31/2008		52331		NEW MANAGEMENT							1,600.00
10/31/08	52333	C		10/31/08	BUREAU OF EDUC	CONFERENCE	Special Educa	01.0	33100.0	57700	2100	5220	0004040	199.00	
				10/31/2008		52333		BUREAU OF EDUCATION RESEARCH							199.00
10/31/08	52355	A		10/31/08	LAKESHORE LEAR	INSTRUCTION	Special Educa	01.0	33100.0	57700	1110	4310	0004040	113.20	

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10/31/2008						52355									113.20	
								LAKESHORE LEARNING MATERIALS								
10/31/08	52356	A		10/31/08	CDW-G	COMPUTER S	Culver City H	01.0	73950.0	11100	1000	4310	4010000	146.14	146.14	
10/31/2008						52356									146.14	
								CDW-G								
10/31/08	52357	A		10/31/08	CDW-G	OFFICE SUPPL	Adult School	11.0	63900.0	41100	2700	4350	0000010	448.78	448.78	
10/31/2008						52357									448.78	
								CDW-G								

Total by District : 64444

573,752.13 573,752.13

End of Report LAPO009C

NONPUBLIC SCHOOLS:

APPROVED YTD: \$3,635,487.54

INCREASES: \$ 55,937.03 10/31/08 THE WESTVIEW SCHOOL

GRAND TOTAL: \$3,691,424.57

CCUSD Board Members Expenditures

For Fiscal Year Ending June 30, 2009

Month	Salary	Benefits	Non-Payroll Expenditures	TOTAL
July 2008	\$ 1,200.00	\$ 130.20	\$ -	\$ 1,330.20
August	\$ 1,200.00	\$ 130.20	\$ -	\$ 1,330.20
September	\$ 1,200.00	\$ 3,655.58	\$ 2,889.00	\$ 7,744.58
October	\$ 1,200.00	\$ 3,655.58	\$ -	\$ 4,855.58
November	\$ -	\$ -	\$ -	\$ -
December	\$ -	\$ -	\$ -	\$ -
January 2009	\$ -	\$ -	\$ -	\$ -
February	\$ -	\$ -	\$ -	\$ -
March	\$ -	\$ -	\$ -	\$ -
April	\$ -	\$ -	\$ -	\$ -
May	\$ -	\$ -	\$ -	\$ -
June	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 4,800.00	\$ 7,571.56	\$ 2,889.00	\$ 15,260.56

BOARD REPORT

11/18/08
9.3

9.3 Approval is Recommended for Acceptance of Gifts

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District's vision and philosophy. All gifts, grants, and bequests become District property.

The following items have been donated for use in the District:

<u>Location</u>	<u>Donor/Item(s) Donated</u>
Farragut Elementary School	Mr. Michael Kayem HP Printer XP Dell computer
Linwood E. Howe Elementary School	Mr. Matteson Claus Variety of papers totaling 10 reams
Office of Child Development	Mrs. Angie Jalakian Beans, pasta, rice, stickers, zip lock bags, foil, containers and Velcro. Mr. and Mrs. Eichhorn Tricycle Ms. Patricia Santarosa 3 packs of paper Ms. Tamara Haas Lincoln Logs, Legos, chair, blocks, and Mr. Potato Head
El Marino Language School	Venice Hongwanji Buddhist Temple Mochi (rice dessert) Machine

RECOMMENDED MOTION:

That the Board accepts with appreciation the gifts listed.

Moved by:

Seconded by:

Vote:

BOARD REPORT

9.4 Certificated Personnel Services Report No. 7

I. Authorization and Ratification of Employment

A. Probationary Intern – High School
Effective October 14, 2008

1. Fournier, Anthony

B. Temporary Teacher – El Marino Language School
Effective November 7, 2008 through June 19, 2009

1. Miyamoto-Kim, Clarice

C. Temporary Adult School Teacher
Effective January 5, 2009 at \$28.19 per hour, 3 hours per week

1. Stein, Eileen

D. Substitute Teacher – District
Effective November 13, 2008

1. Sato, Akiko

E. FLAP Grant Coordinator – (Five Year Project) El Marino Language School
Effective November 7, 2008 at current rate of pay

1. Shiratori MacMenamin, Mina

F. Extra Assignment – High School, California Scholarship Federation/Advanced Placement Assistance, effective July 1, 2008 through June 30, 2009 at \$35.00 per hour, not to exceed 20 hours

1. Snyder, Rachel

G. Extra Assignment - Middle School, Department Chairpersons
Effective September 2, 2008 through June 19, 2009

1.	Allen, Stanley	Co-Chair, Social Science	FTE	8.8	\$ 880
2.	Fretham, Kari	Language Arts	FTE	8.8	\$1,760
3.	Grime, Dan	ELD	FTE	2.6	\$ 600
4.	Peters, Crystal	Science	FTE	9.0	\$1,800
5.	Ross, David	Co-Chair Social Science	FTE	8.8	\$ 800
6.	Sherrill, R. Justin	Special Education	FTE	8.0	\$1,600
7.	Varlotta, Kathy	Electives	FTE	11.2	\$2,240
8.	Vermillion, Jason	Physical Education	FTE	6.4	\$1,280
9.	Wilcox, Kelley	Mathematics	FTE	10.8	\$2,160

BOARD REPORT

9.4 Certificated Personnel Services Report No. 7 – Page 2

I. Authorization and Ratification of Employment – continued

H. Extra Assignment – La Ballona, Scheduling Coordinator
Effective September 2, 2008 through June 19, 2009 at \$150 stipend for school year

1. Flores, Monika

I. Extra Assignment – High School, AVPA Directors
Effective September 2, 2008 through June 19, 2009

- | | | | |
|----|--------------------|----------------------------|-----------------|
| 1. | Butler, Alexis | Creative Director, Film | \$3,000 stipend |
| 2. | Hatanaka, Kristine | Creative Director, Art | \$3,000 stipend |
| 3. | Pernoon, Farhang | Creative Director, Theatre | \$3,000 stipend |
| 4. | Spano, Dr. Anthony | Creative Director, Music | \$3,000 stipend |
| 5. | Spano, Dr. Anthony | Executive Director | \$5,163 stipend |

J. Extra Assignment – Middle School, After School ELA Program
Effective September 8, 2008 through June 9, 2009 at \$1,750 stipend for two weekly classes

1. Fretham, Kari

K. Extra Assignment – High School, After School Detention Coverage
Effective September 8, 2008 through June 13, 2009 at \$35.00 per hour, one hour per day,
as needed

- | | | | |
|----|--------------------------|-----|-------------------|
| 1. | Crespo, Carmen | 7. | Nolan, Kelly |
| 2. | DeArmond, Melanie | 8. | Pollman, Steve |
| 3. | Diaz, Carina | 9. | Rodriguez, Luis |
| 4. | Ficek, Zachary | 10. | White, Marcos |
| 5. | Gilbert Rolfe, Genevieve | 11. | Yokogawa, Valerie |
| 6. | Macdonald, Doris | 12. | Zager, Howard |

L. Extra Assignment – Middle School, Coaches
Effective September 16, 2008 through December 19, 2008

- | | | | |
|----|---------------------|---------------|------------------|
| 1. | Thornton, Jon Scott | Cross Country | \$929.00 stipend |
|----|---------------------|---------------|------------------|

M. Extra Assignment – Linwood Howe, Before School Language Program Teachers
Effective October 6, 2008 through June 19, 2009 at \$35.00 per hour, not to exceed 200 hours

1. Checél, Sandra (retired)
2. Sweeney, Maryann

BOARD REPORT

9.4 Certificated Personnel Services Report No. 7 – Page 3

I. Authorization and Ratification of Employment - continued

N. Extra Assignment – High School, Saturday Detention Program Teachers
Effective October 7, 2008 through June 16, 2009 at hourly per diem rate of pay, 4 hours per Saturday, maximum 140 hours

1. Crespo, Carmen
2. Ficek, Zachary
3. Nolan, Kelly
4. Rodriguez, Luis
5. White, Marcos
6. Yokogawa, Valerie
7. Zager, Howard

O. Extra Assignment – Farragut, Parent/Teacher Conferences for 4th and 5th Grade Teachers
Effective October 13, 2008 to October 17, 2008 and March 23, 2009 to March 27, 2009
at \$35.00 per hour, not to exceed 12 hours

1. Fitts, Julie
2. Flickstein, Karin
3. Fredal, Ann Marie
4. Manglinong, Stephanie
5. Primero, Cherylin
6. Sinfield, Paul

P. Extra Assignment – High School, Ticket Sales for Football and Basketball Games
Effective October 19, 2008 through May 29, 2009 at \$50.00 per game

1. Chabola, Kevin
2. Long, Raymond
3. Zager, Howard

Q. Extra Assignment – District, Staff Development for “New Science”
Effective October 22, 2008 at \$35.00 per hour, one hour only

1. All District Elementary Teachers

R. Extra Assignment – Middle School, CIMI GATE Camp Trip Chaperones
Effective October 24, 2008 through October 26, 2008 at \$300 stipend

1. Delaney, Sarah
2. Medway, Zachary (substitute)
3. Zarrinpar, Annie

BOARD REPORT

9.4 Certificated Personnel Services Report No. 7 – Page 4

I. Authorization and Ratification of Employment – continued

S. Extra Assignment – Positive Parenting Conference Child Care
Effective October 25, 2008 at hourly per diem rate of pay, not to exceed 6 hours

1. Edkar, Maria

T. Extra Assignment – El Marino, After School Intervention Classes
Effective October 29, 2008 through June 19, 2009 at \$35.00 per hour

- | | | |
|--------------------|-----------------------------|------------------------|
| 1. Egan, Johanna | Reading Intervention | Not to exceed 45 hours |
| 2. Llanos, Claudio | Math Intervention | Not to exceed 45 hours |
| 3. Martinez, Zaida | Reading & Math Intervention | Not to exceed 90 hours |

U. Extra Assignment – Middle School, After School Intervention Program Teachers
Effective November 3, 2008 through May 29, 2009 at \$35.00 per hour

- | | |
|------------------------|--------------------------------|
| 1. Azad, Mark | Not to exceed 2 hours per week |
| 2. Balogun, Tayo | Not to exceed 1 hour per week |
| 3. Fairfield, Kristin | Not to exceed 1 hour per week |
| 4. Newbaker, Kathy | Not to exceed 1 hour per week |
| 5. Scott Moore, Gloria | Not to exceed 2 hours per week |
| 6. Vandever, Emily | Not to exceed 1 hour per week |
| 7. Wilcox, Kelley | Not to exceed 1 hour per week |

V. Extra Assignment – Middle School, Co-Basketball Coaches
Effective November 17, 2008 through February 15, 2009 at \$464.50 stipend

1. Guthrie, Donald
2. Stowers, Katherine

II. Increase in Hours of Assignment

- | | |
|-------------------------|-----------------------------|
| 1. Blum-Mitzman, Shelly | From: 15 hours per week |
| Adult School Teacher | To: 15.5 hours per week |
| Independent Study | Effective September 8, 2008 |

III. Voluntary Reduction in Hours

- | | |
|----------------------|-----------------------------|
| 1. Wolfe, Nancy | From: 16 hours per week |
| Adult School Teacher | To: 12 hours per week |
| | Effective September 8, 2008 |

BOARD REPORT

9.4 Certificated Personnel Services Report No. 7 – Page 5

IV. Leave

- | | | |
|----|---|--|
| 1. | Shiratori MacMenamin, Mina
El Marino Language School | 20% Part-Time Child Care Leave of Absence
Effective November 7, 2008 through
March 2, 2009 |
|----|---|--|

RECOMMENDED MOTION: That approval be granted for Certificated Personnel Services Report No. 7

Moved by:

Seconded by:

Vote:



BOARD REPORT

9.5 Classified Personnel Services Report No. 7

I. Authorization, Approval & Ratification of Employment

A. Management

1. Garcia, Julie
Director of Food Services – Probationary
Business Services – Food Services
8 hours per day, 12 months per year
Effective November 19, 2008
Management Salary Schedule

B. Child Development

1. Roberts, Tanya
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 16.5 hours per week
Effective October 20, 2008 through
January 25, 2009
Range 11
2. Rios, Chris
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 6 hours
Effective October 25, 2008
Range 11
3. Rios, Steven
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 6 hours
Effective October 25, 2008
Range 11

C. Clerical & Fiscal

1. Crowley, Jenine
Duplicating & Mail Clerk – Permanent
District Office – District Warehouse
Extra Assignment
Not to exceed 2 hours per day
Effective October 1, 2008 through
October 31, 2008
Range 19
2. Brown, Jennifer
Substitute Clerk Typist
Adult School – Extra Assignment
Not to exceed 10.5 hours per week
Effective October 13, 2008
Hourly, as needed

BOARD REPORT

9.5 Classified Personnel Services Report No. 7 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

C. Clerical & Fiscal – continued

3. Lopez, Angelita Substitute Clerk Typist
District Office
Effective November 19, 2008
Hourly, as needed

4. Sires, Pearl Substitute Clerk Typist
District Office
Effective November 13, 2008
Hourly, as needed

D. Food Services

1. Jennings, Christopher Substitute Food Service Assistant
Food Services
Effective November 6, 2008
Hourly, as needed

E. Instructional Assistants

1. DeLude, Sainte Instructional Assistant – Special Education IIA
– Probationary
High School – 3.9 hours per day, school year
Effective November 3, 2008
Range 16

2. Artis, Suzanne Substitute Instructional Assistant
District Office
Effective November 12, 2008
Hourly, as needed

3. Dordoni, Alicia Instructional Assistant-Bilingual – Permanent
High School – Extra Assignment
Not to exceed 10 hours
Effective October 1, 2008 through
June 30, 2009
Range 16

4. Gibbs, Shauna Instructional Assistant – Adult School
Adult School – Extra Assignment
Not to exceed 8 hours per week
Effective October 6, 2008 through
June 19, 2009
Range 17

BOARD REPORT

9.5 Classified Personnel Services Report No. 7 – Page 3

I. Authorization, Approval & Ratification of Employment – continued

E. Instructional Assistants – continued

5. Lopez, Jose
Instructional Assistant – Adult School
Adult School – Extra Assignment
Not to exceed 10 hours per week
Effective October 6, 2008 through
June 19, 2009
Range 17
6. Gibbs, Shauna
Instructional Assistant – Adult School
Adult School – Extra Assignment
Not to exceed 5.5 hours
Effective October 7, 2008
Range 17
7. Lopez, Jose
Instructional Assistant – Adult School
Adult School – Extra Assignment
Not to exceed 5 hours
Effective October 8, 2008
Range 17
8. Diaz, Gaby
Instructional Assistant – Bilingual
La Ballona – Extra Assignment
Not to exceed 30 hours
Effective October 13, 2008 through
June 19, 2009
Range 16
9. Prieto, Liset
Instructional Assistant
La Ballona – Extra Assignment
Not to exceed 30 hours
Effective October 13, 2008 through
June 19, 2009
Range 12
10. Tseng, Nancy
Instructional Assistant – Special Education IIA
El Rincon – Extra Assignment
Not to exceed 1 hour
Effective October 16, 2008
Range 16

BOARD REPORT

9.5 Classified Personnel Services Report No. 7 – Page 4

I. Authorization, Approval & Ratification of Employment – continued

F. Maintenance

1. Worrior, Warren
Substitute School Custodian
Maintenance, Operations & Transportation
Effective November 1, 2008
Hourly, as needed

G. Coaches

1. Herrera, Lino
Temporary Boy's Soccer Coach
Middle School
Effective November 17, 2008 through
February 15, 2009
Stipend of \$929.00
2. Herrera, Lino
Temporary Girl's Soccer Coach
Middle School
Effective November 17, 2008 through
February 15, 2009
Stipend of \$929.00
3. Kamahoahoa, Leilani
Temporary Girl's Volleyball Coach
Middle School – Frosh & Varsity
Effective August 25, 2008 through
November 10, 2008
Stipend of \$2,745.00

H. Noon Duty Supervisor

1. Houck, Cynthia
Temporary Noon Duty Supervisor
La Ballona
Effective September 24, 2008 through
June 19, 2009
Hourly, as needed
2. Sayeed, Saira
Temporary Noon Duty Supervisor
La Ballona
Effective September 24, 2008 through
June 19, 2009
Hourly, as needed

BOARD REPORT

9.5 Classified Personnel Services Report No. 7 – Page 5

I. Authorization, Approval & Ratification of Employment – continued

I. Stipend Assignments

1. PSAT Proctors

High School – Not to exceed 4.5 hours
Effective October 18, 2008
Stipend of \$35.00 per hour

- | | |
|------------------------|------------------------|
| a. Campos, Josie | h. Guinn, JoNellia |
| b. Fitzgerald, Thomas | i. Hale-Walton, Sicoya |
| c. Fujisawa, Margaret | j. Herrera, Susan |
| d. Fusillo, Angela | k. Holland, Lynne |
| e. Goldberg, Carol-Ann | l. Horrell, Alana |
| f. Goodwin, Gary | m. Johnson, Larry |
| g. Gueco, Maria | n. Woods, Michelle |

2. Football/Basketball Ticket Salesperson

High School
Effective September 19, 2008 through May 29, 2009
Stipend of \$50.00 per night

- | | |
|--------------------|---------------------|
| a. Fusillo, Angela | e. Holland, Lynne |
| b. Galvan, Esther | f. Lococo, Diane |
| c. Guinn, JoNellia | g. Perello, Barbara |
| d. Heiner, Phyllis | |

3. Laura, Jay

AVPA Music Coach
High School – Parent Fair
Not to exceed 4 hours
Effective October 25, 2008
Stipend of \$35.00 per hour

J. Student Helpers

1. Arreola, Olivia

Student Helper – Workability
Location outside of District
Effective October 23, 2008
Hourly, as needed

2. Levitt, Eric

Student Helper – Workability
Location outside of District
Effective October 16, 2008
Hourly, as needed

BOARD REPORT

9.5 Classified Personnel Services Report No. 7 – Page 6

I. Authorization, Approval & Ratification of Employment – continued

J. Student Helpers – continued

- | | | |
|----|-------------------|---|
| 3. | Lewis, Alecia | Student Helper – Workability
Location outside of District
Effective October 28, 2008
Hourly, as needed |
| 4. | Ruttenberg, Josie | Student Helper – Workability
Location outside of District
Effective October 23, 2008
Hourly, as needed |
| 5. | Wittman, Hayden | Student Helper – Workability
Location outside of District
Effective October 27, 2008
Hourly, as needed |

II. Authorization, Approval & Ratification of Change of Assignments

- | | | |
|----|----------------------|--|
| 1. | Tutunjian, Rosemarie | Clerk Typist – Temporary
District Office
From: 12 hours per week
To: 16 hours per week, as needed
Effective November 19, 2008 through
June 30, 2009
Range 17 |
|----|----------------------|--|

III. Authorization, Approval & Ratification of Resignations

- | | | |
|----|---------------|--|
| 1. | Balsz, Thomas | Instructional Assistant–Special Education IIA
Farragut – 6 hours per day, school year
Personal
Effective October 23, 2008
Range 16 |
| 2. | Ammons, Nora | Temporary Noon Duty Supervisor
Farragut
Personal
Effective October 31, 2008
Hourly, as needed |

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 7

Moved by:

Seconded by:

Vote:

BOARD REPORT

11/18/08

9.6

9.6 Approval is Recommended for CCHS AVPA Students and Teachers to Attend the California Educational Theatre Association Festival and Competition, January 16-18, 2009 in Fontana, CA

Board policy 6153, Field Trips, specifies that field trips or other student trip activities sponsored by the school district be approved by the Board of Education when they involve an overnight or a more extended stay by students.

Culver City High School teacher Farhang Pernoon requests permission for 33 students and 2 teachers to attend the California Educational Theatre Association (CETA) Festival and Competition, January 16-18, 2009 in Fontana, CA.

RECOMMENDED MOTION:

That the Board of Education approve the proposed overnight field trip for 33 students to be accompanied by 2 teachers to attend the CETA Festival and Competition, Jan. 16-18, 2009 in Fontana, CA.

Moved by:

Seconded by:

Vote:

BOARD REPORT

11/18/08

9.7

9.7 Approval is Recommended for El Marino Principal Tracy Pumilia to Attend IV International Spanish Academies Seminar, Valencia, Spain, December 10-12, 2008

Board Policy 4133 states that all out-of-state travel must have Board approval. Principal Tracy Pumilia has been invited to attend the IV International Spanish Academies Seminar at the University of Valencia, Valencia, Spain. All expenses are paid by the Ministry of Education of Spain, and there is no cost to the district. The International Spanish Academies are a consortium of schools that promote Spanish language learning. At the seminar, participants will receive information for their districts to determine the feasibility of a future partnership.

RECOMMENDED MOTION: That the Board approve Tracy Pumilia to attend the IV International Spanish Academies Seminar, Valencia, Spain, December 10-12, 2008.

Moved by:

Seconded by:

Vote:

BOARD REPORT

11/18/08

10.1

10.1 American Citizenship Awards

The American Citizenship Award Program is designed to recognize the students who consistently exhibit the kinds of behavior we want to see displayed in our schools and in our communities. Examples of this behavior include:

- Participating in school and/or community service
- Showing a positive attitude toward classmates, school, and community
- Displaying an understanding and appreciation of civic responsibility
- Possessing strength of character and the courage to do what is right
- Promoting citizenship with school or community through other activities.

This month eight students, one from each school, will be recognized for their good citizenship.

BOARD REPORT

11/18/08

10.2

10.2 Spotlight on Education – La Ballona Elementary School

Each month throughout the school year a different school is featured through agenda item “Spotlight on Education.” This month, Principal Christine Collins and La Ballona students will present an overview of La Ballona’s mask making arts program. Focusing on a variety of world cultures, La Ballona’s mask making program is conducted in accordance with California Visual and Performing Arts Standards.

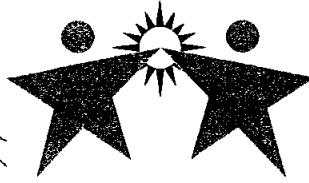
BOARD REPORT

11/18/08

10.3

10.3 Recognition of HOK Architectural Firm

The Culver City Unified School District Board of Education recognizes HOK Architectural Firm's contribution to La Ballona Elementary School. HOK provided La Ballona school with a magnificent playground revitalization, including a new soccer field, a hand-painted world map, and lush greenery of draught tolerant plants. Design, materials and labor were donated by HOK Architects.



CULVER CITY
UNIFIED SCHOOL DISTRICT

Lifelong learning ... Filling the future with options

The Culver City Unified School District Proudly Recognizes and Thanks

HOK

WHEREAS, HOK, an internationally known and well-respected architectural firm founded in 1955 as Hellmuth, Obata + Kassabaum, has designed hundreds of incredible projects around the globe; and

WHEREAS, HOK relocated its Southern California headquarters to Culver City in 2001 and designed Symantec's new Culver City headquarters; and

WHEREAS, the firm has long been a supporter of the community, living by the company motto: "We Create. We Inspire. We Connect. We Care;" and

WHEREAS, more than 160 HOK employees donated their time, sweat and energy on Friday, August 15, 2008 to undertake a magnificent makeover of the playground area at La Ballona Elementary School; and

WHEREAS, HOK replaced a large chunk of asphalt with a brand new, 5,400-square-foot soccer field that includes new sod, soccer goals, an automatic irrigation and a drainage system; and

WHEREAS, HOK employees painted a massive 30-foot by 60-foot world map inside the running track; and

WHEREAS, HOK's efforts also included the installation of a newly irrigated planting strip parallel to Matteson Avenue which now holds drought-tolerant trees, shrubs and ground cover; and

WHEREAS, the project was an incredible example of the business community working with our schools to make things better for Culver City students; and

WHEREAS, La Ballona Principal Christine Collins reports that her students make constant use of the soccer field and are very proud of their "new" school.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Culver City Unified School District hereby recognizes HOK for its tremendous support of CCUSD schools, and thanks the firm and all of its employees for the incredible project they created at La Ballona Elementary School this 18th day of November, 2008.

Dana Russell, D.D.S., President

Jessica Beagles-Roos, Ph.D., Vice President

Saundra Davis, M.A., Clerk

Steven Gourley, Esq., Member

C. Scott Zeidman, Esq., Member

Myrna Rivera Coté, Ed.D., Superintendent

12.1 Enrollment Report

The attached report displays enrollment information for the second month of the 2008-2009 school year. The report is presented in two formats: a monthly detail and a summary comparison.

The first report shows total K-12 site enrollment by grade level on the last day of a specific four-week period. These reporting periods are categorized as 1st School Month through 12th School Month and rarely coincide with calendar months. This report also lists enrollment totals in the Adult School and State Preschool Program.

The second report is a comparative document that shows the current year's monthly enrollment and the previous year's enrollment for each K-12 site location.

Culver City Unified School District
Enrollment for the 2nd School Month (9/22/08 - 10/17/08)
2008 - 2009

ELEMENTARY	El Marino	El Rincon	Farragut	La Ballona	Linwood Howe	Ind. Study	Total
K	119	78	80	100	82	0	459
1	120	79	77	78	79	0	433
2	117	80	80	61	76	1	415
3	120	82	82	80	78	0	442
4	117	77	80	92	72	1	439
5	114	87	87	89	79	0	456
Spec Class	0	6	5	0	24	0	35
Elementary Total	707	489	491	500	490	2	2679

SECONDARY	Middle School	High School	Culver Park	Ind. Study	Total
6	507			1	508
7	482			1	483
8	511			2	513
9		622	0	6	628
10		606	2	7	615
11		516	32	15	563
12		515	41	19	575
Spec Class	31	43	0	0	74
Secondary Total	1531	2302	75	51	3959

Total K-12 Enrollment	6638
------------------------------	-------------

STATE PRESCHOOL & INFANT CENTER

Linwood Howe	El Marino	El Rincon	Farragut	La Ballona	CEE	Total
43	16	31	8	88	95	281

ADULT SCHOOL

Adult Basic Education	ESL	Citizenship	Adults with Disabilities	Voc. Education	Older Adults Prog	High School Subjects	Total
188	818	15	20	197	1153	225	2616

Notes:

1. These enrollment figures represent the total number of sections. A single student may be enrolled in multiple sections.
2. Of the 225 students enrolled in high school subjects, 31 concurrently attend high school

Culver City Unified School District
Enrollment Comparison
07-08 vs 08-09

ELEMENTARY	1st		2nd		3rd		4th		5th	
	School Month		School Month		School Month		School Month		School Month	
	07-08	08-09	07-08	08-09	07-08	08-09	07-08	08-09	07-08	08-09
El Marino	696	707	700	707	701		696		708	
El Rincon	494	486	496	489	496		497		495	
Farragut	494	490	497	491	498		499		494	
La Ballona	486	498	484	500	487		487		486	
Linwood Howe	488	486	489	490	493		490		489	
Ind. Study	0	2	0	2	0		2		2	
Special Ed	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl
Elementary Total	2658	2669	2666	2679	2675	0	2671	0	2674	0

SECONDARY	1st		2nd		3rd		4th		5th	
	School Month		School Month		School Month		School Month		School Month	
	07-08	08-09	07-08	08-09	07-08	08-09	07-08	08-09	07-08	08-09
Middle School	1579	1526	1583	1531	1586		1582		1577	
High School	2198	2310	2192	2302	2184		2168		2177	
Culver Park	68	76	67	75	66		70		68	
Ind. Study	54	48	56	51	57		62		62	
Special Ed	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl
Secondary Total	3899	3960	3898	3959	3893	0	3882	0	3884	0

K-12 Total	6557	6629	6564	6638	6568	0	6553	0	6558	0
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BOARD REPORT

11/18/08

12.2

12.2 Anti-Bullying Task Force Update

Assistant Superintendent Gwenis Laura, Dr. Kay Plush and Mrs. Sara Fields will present an overview of the Anti-Bullying Task Force, including definitions of bullying, implications of bullying, and data on bullying within CCUSD.

12.3 First Reading of Revised Board Policy and New Administrative Regulation 0450, Philosophy, Goals, Objectives and Comprehensive Plans – Comprehensive Safety Plan

It is recommended practice that the Board of Education review Board Policies and Administrative Regulations on a regular basis. District Administration recommends the revision of Board Policy Regulation, Administration, Superintendent Responsibilities and Duties to reflect new mandated language as recommended by the California School Boards Association.

Philosophy-Goals-Objectives and Comprehensive Plans

BP 0450 (a)

Comprehensive Safety Plan

The Governing Board recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that **includes** strategies **for** teaches violence prevention and emphasizes high expectations for student **conduct** achievement, responsible behavior, and respect for others.

(cf. 0510 – School Accountability Report Card)

(cf. 5131 – Conduct)

(cf. 5137 – Positive School Climate)

~~The Superintendent or designee shall oversee the development of a comprehensive district-wide safety plan that identifies major safety concerns as well as the district's goals and priorities for safe schools. The plan shall include violence prevention strategies and actions to be taken in the event of a crisis. The Superintendent or designee may appoint a district-level safety task force to assist with the development of the safety plan.~~

The school site council at each district school shall develop a comprehensive school safety plan relevant to the needs and resources of that particular school. (Education Code 32281)

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

~~In addition, each principal or designee shall ensure the development of a site-level plan aligned with the district plan and tailored to the specific concerns of each school. The **school safety** plan shall take into account the school's **staffing**, available resources, and building design, as well as other factors unique to the site. The principal or designee may appoint a broad-based committee to assist with the development and implementation of the safety plan.~~

Each school shall review and update its safety plan by March 1st of each year. New campuses shall develop a safety plan within one year of initiating operations. (Education Code 32286)

Each school shall forward the safety plan to the Board for approval. (Education Code 32288)

Philosophy-Goals-Objectives and Comprehensive Plans

BP 0450 (b)

Comprehensive Safety Plan

The Board shall review the comprehensive districtwide and/or school safety plan(s) in order to ensure compliance with state law, Board policy, and administrative regulation.

The Board shall approve the plan at a regularly scheduled meeting.

The district's comprehensive safety plan shall be regularly reviewed and updated in order to reflect changed circumstances and to evaluate the district's progress in achieving safety goals and objectives. In addition, school safety plans and programs shall be reviewed and revised as needed to ensure consistency with the goals and objectives of the district's comprehensive plan.

(cf. 9322 – Agenda/Meeting Materials)

The Superintendent or designee shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)

(cf. 1340 – Access to District Records)

By October 15 of each year, the Superintendent or designee shall notify the California Department of Education of any schools that have not complied with the requirements of Education Code 32281. (Education Code 32288)

(cf. 1312.3 – Uniform Complaint Procedures)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of sex discrimination

32260-32262 Interagency School Safety Demonstration Act of 1985

32270 School safety cadre

32280-32289 School safety plans

32290 Safety devices

35147 School site councils and advisory committees

35183 School dress code; uniforms

35291 Rules

35291.5 School-adopted discipline rules

35294-35294.5 School safety plans and Violence Prevention Act

41510-41514 School Safety Consolidated Competitive Grant Program

48900-48927 Suspension and expulsion

48950 Speech and other communication

49079 Notification to teacher; student who has committed acts constituting grounds for suspension or expulsion

67381 Violent crime

Philosophy-Goals-Objectives and Comprehensive Plans

BP 0450 (c)

Comprehensive Safety Plan

PENAL CODE

11164-11174.3 Child Abuse and Neglect Reporting Act

CALIFORNIA STATE CONSTITUTION

Article 1, Section 28 (c) Right to Safe Schools

CODE OF REGULATIONS, TITLE 5

11992-11993 Definition, persistently dangerous schools

11987-11987.7 School Community Violence Prevention Program requirements

UNITED STATES CODE, TITLE 20

7101-7165 Safe and Drug Free Schools and Communities, especially:

7114 Application for local educational agencies

7912 Transfers from persistently dangerous schools

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

Management Resources:

CSBA PUBLICATIONS

911! A Manual for Schools and the Media During a Campus Crisis, 2001

Protecting Our Schools: Governing Board Strategies to Combat School Violence, 1999

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Safe Schools: A Planning Guide for Action, 1995-2002

CSBA PUBLICATIONS

Protecting Our Schools: Governing Board Strategies to Combat School

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Practical Information on Crisis Planning: A Guide for Schools and Communities, January 2007

Early Warning, Timely Response: A Guide to Safe Schools, August 1998

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools: <http://www.cde.ca.gov/lr/ss>

California Office of Emergency Services: <http://www.oes.ca.gov>

California Seismic Safety Commission: <http://www.seismic.ca.gov>

Center for Effective Collaboration and Practice: <http://cecp.air.org>

Federal Bureau of Investigation: <http://www.fbi.gov>

National Alliance for Safe Schools: <http://www.safeschools.org>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education, Office of Safe and Drug Free Schools:

<http://www.ed.gov/about/offices/list/osdfs/index.htm>

Policy
adopted: April 1, 1997

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California

Comprehensive Safety Plan

Development and Review of School Site Safety Plan

When developing the comprehensive school safety plan, the school site council shall consult with local law enforcement as well as other school site councils and safety committees, when practical. (Education Code 32281, 32282)

(cf. 0420 - School Plans/Site Councils)

In addition, the school site council may consult with other local agencies as appropriate, including health care and emergency service providers.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

The school site council may delegate the responsibility for developing a school safety plan to a school safety planning committee. This committee shall be composed of the following members: (Education Code 32281)

1. The principal or designee
2. One teacher who is a representative of the recognized certificated employee organization
3. One parent/guardian whose child attends the school
4. One classified employee who is a representative of the recognized classified employee organization
5. Other members, if desired

Before adopting its comprehensive school safety plan, the school site council or school safety planning committee shall hold a public meeting at the school in order to allow members of the public the opportunity to express an opinion about the school safety plan. (Education Code 32288)

The school site council or safety planning committee shall notify, in writing, the following persons and entities of the public meeting: (Education Code 32288)

1. The local mayor
2. A representative of the local school employee organization

Comprehensive Safety Plan

3. A representative of each parent organization at the school site, including the parent teacher association and parent teacher clubs

(cf. 1230 - School-Connected Organizations)

4. A representative of each teacher organization at the school site

(cf. 4140/4240 - Bargaining Units)

5. A representative of the student body government

6. All persons who have indicated that they want to be notified

In addition, the school site council or safety planning committee may notify, in writing, the following entities of the public meeting: (Education Code 32288)

1. A representative of the local churches

2. Local civic leaders

3. Local business organizations

(cf. 1220 - Citizen Advisory Committees)

(cf. 1700 - Relations between Private Industry and the Schools)

Content of the Safety Plan

The districtwide and/or school site safety plan shall include an assessment of the current status of school crime committed on campus(es) and at school-related functions. (Education Code 32282)

The plan also shall identify appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety. The plan shall include the development of all of the following: (Education Code 32282)

1. Child abuse reporting procedures consistent with Penal Code 11164

(cf. 5141.4 - Child Abuse Prevention and Reporting)

2. Routine and emergency disaster procedures including, but not limited to:

Comprehensive Safety Plan

a. Adaptations for students with disabilities in accordance with the Americans with Disabilities Act

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 6159 - Individualized Education Program)

b. An earthquake emergency procedure system in accordance with Education Code 32282

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

(cf. 3516.3 - Earthquake Emergency Procedure System)

c. A procedure to allow a public agency, including the American Red Cross, to use school buildings, grounds, and equipment for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare

(cf. 1330 - Use of School Facilities)

(cf. 3516.1 - Fire Drills and Fires)

(cf. 3516.2 - Bomb Threats)

(cf. 3516.5 - Emergency Schedules)

(cf. 3543 - Transportation Safety and Emergencies)

3. Policies pursuant to Education Code 48915(c) and other school-designated serious acts which would lead to suspension, expulsion, or mandatory expulsion recommendations

(cf. 5131.7 - Weapons and Dangerous Instruments)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

4. Procedures to notify teachers of dangerous students pursuant to Education Code 49079

(cf. 4158/4258/4358 - Employee Security)

Comprehensive Safety Plan

5. A discrimination and harassment policy consistent with the prohibition against discrimination pursuant to Education Code 200-262.4

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

6. If the school has adopted a dress code prohibiting students from wearing "gang-related apparel" pursuant to Education Code 35183, the provisions of that dress code and the definition of "gang-related apparel"

(cf. 5132 - Dress and Grooming)

7. Procedures for safe ingress and egress of students, parents/guardians, and employees to and from school

(cf. 5142 - Safety)

8. A safe and orderly school environment conducive to learning

(cf. 5137 - Positive School Climate)

9. The rules and procedures on school discipline adopted pursuant to Education Code 35291 and 35291.5

(cf. 5144 - Discipline)

10. Hate crime reporting procedures

(cf. 5145.9 - Hate-Motivated Behavior)

Among the strategies for providing a safe environment, the school safety plan may also include:

1. Development of a positive school climate that promotes respect for diversity, personal and social responsibility, effective interpersonal and communication skills, self-esteem, anger management, and conflict resolution

(cf. 5138 - Conflict Resolution/Peer Mediation)

Comprehensive Safety Plan

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

2. Disciplinary policies and procedures that contain prevention strategies, such as strategies to prevent bullying, hazing, and cyberbullying, as well as behavioral expectations and consequences for violations

(cf. 5113 - Absences and Excuses)

(cf. 5113.1 - Truancy)

(cf. 5131 - Conduct)

(cf. 5136 - Gangs)

3. Curriculum that emphasizes prevention and alternatives to violence, such as multicultural education, character/values education, media analysis skills, conflict resolution, and community service learning

(cf. 6141.6 - Multicultural Education)

(cf. 6142.3 - Civic Education)

(cf. 6142.4 - Service Learning/Community Service Classes)

4. Parent involvement strategies, including strategies to help ensure parent/guardian support and reinforcement of the school's rules and increase the number of adults on campus

(cf. 1240 - Volunteer Assistance)

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

5. Prevention and intervention strategies related to the sale or use of drugs and alcohol which shall reflect expectations for drug-free schools and support for recovering students

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.61 - Drug Testing)

(cf. 5131.62 - Tobacco)

(cf. 5131.63 - Steroids)

Comprehensive Safety Plan

6. Collaborative relationships among the city, county, community agencies, local law enforcement, the judicial system, and the schools that lead to the development of a set of common goals and community strategies for violence prevention instruction

(cf. 1020 - Youth Services)

7. Procedures for responding to the release of a pesticide or other toxic substance from properties located within one-quarter mile of the school

(cf. 3514.1 - Hazardous Substances)

(cf. 3514.2 - Integrated Pest Management)

8. Procedures for receiving verification from law enforcement that a violent crime has occurred on school grounds and for promptly notifying parents/guardians and employees of that crime

(cf. 5116.1 - Intradistrict Open Enrollment)

9. Assessment of the school's physical environment, including a risk management analysis and development of ground security measures such as procedures for the closing of campuses to outsiders, surveillance systems, securing the campus perimeter, protecting buildings against vandalism, and providing for a law enforcement presence on campus

(cf. 1250 - Visitors/Outsiders)

(cf. 3515 - Campus Security)

(cf. 3515.3 - District Police/Security Department)

(cf. 3530 - Risk Management/Insurance)

(cf. 5112.5 - Open/Closed Campus)

(cf. 5131.5 - Vandalism, Theft and Graffiti)

10. Crisis prevention and intervention strategies, which may include the following:

a. Identification of possible crises that may occur, determination of necessary tasks that need to be addressed, and development of procedures relative to each crisis, including the involvement of law enforcement and other public safety agencies as appropriate

Comprehensive Safety Plan

(cf. 3515.2 - Disruptions)

(cf. 3515.5 - Sex Offender Notification)

(cf. 5131.4 - Student Disturbances)

b. Assignment of staff members responsible for each identified task and procedure

c. Development of an evacuation plan based on an assessment of buildings and grounds and opportunities for students and staff to practice the evacuation plan

d. Coordination of communication to schools, Governing Board members, parents/guardians, and the media

(cf. 1112 - Media Relations)

(cf. 9010 - Public Statements)

e. Development of a method for the reporting of violent incidents

f. Development of follow-up procedures that may be required after a crisis has occurred, such as counseling

11. Staff development in violence prevention and intervention techniques, including preparation to implement the elements of the safety plan

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

**Regulation Adopted:
(Date)**

**Culver City Unified School District
Culver City, CA**

11/18/08
12.4

BOARD REPORT

12.4 First Reading of Revised Board Policy/Administrative Regulation 4112.4, Health Examinations

It is recommended practice that the Board of Education review Board Policies/Administrative Regulations that are significant to the operation of the district on a regular basis. District Administration recommends the reviewing of Board Policy 4112.4, Health Examinations and revising of the Administration Regulation 4112.4, Health Examinations to reflect new law (AB 1323) as recommended by California School Board Association.

All Personnel

BP 4112.4

4212.4

HEALTH EXAMINATIONS

4312.4

New Employees

The Superintendent or designee shall ensure that new district employees comply with all the health examination requirements of California law.

In addition, the Superintendent or designee may require applicants for employment in classified positions to undergo a pre-employment physical examination to show that they are physically able to perform the duties of specific jobs. (Education Code 45122)

Continuing Employees

Continuing employees shall undergo periodic tuberculosis tests once every four years in accordance with law. (Education Code 49406)

The Governing Board is concerned about the prevalence of tuberculosis in our community and may require continuing employees to undergo tuberculosis tests when warranted upon the recommendation of the local health officer.

Employees may be required to pass a physical and/or psychological examination any time such an examination appears necessary to preserve the health and welfare of district students and employees or to furnish medical proof of physical or mental ability to perform satisfactorily the assigned duties of an individual's position. (Education Code 44839, 45122)

(cf. 4119.41/4219.41/4319.41 – Employees with Infectious Disease)

Legal Reference:

EDUCATION CODE

44839	Medical certificate; periodic medical examination
44839.5	Requirements for employment of retirant
44932	Grounds for dismissal of permanent employee
44942	Suspension of transfer of certificated employee on grounds of mental illness, psychiatric examination; mandatory sick leave
45122	Physical examinations
49406	Examination for tuberculosis

CODE OF REGULATIONS, TITLE 5

5502-5503	Physical examination for retirants employed as substitute teacher, etc.
5504	Medical certification procedures

Policy

Adopted: October 21, 1997

CULVER CITY UNIFIED SCHOOL DISTRICT

Culver City, California

All Personnel

AR 4112.4

4212.4

HEALTH EXAMINATIONS

4312.4

New Employees

Tuberculosis Test

1. No person **applicant** shall be initially employed **in a classified or certificated position** unless he/she has ~~placed on file with the district a certificate from a physician licensed under the Business and Professions Code indicating that a tuberculosis examination within the past 60 days shows that he/she is free from active tuberculosis. The tuberculosis examination shall consist of an approved intradermal tuberculin test. An X-ray of the lungs shall be required only if the intradermal test is positive.~~ **submitted to an intradermal or other tuberculin test licensed by the Food and Drug Administration within the past 60 days and, if that test was positive, has subsequently obtained an X-ray of the lungs. The applicant shall submit to the district a certificate signed by the examining licensed physician indicating that he/she is free of active tuberculosis.** (Education Code 49406; 5 CCR 5503)

The initial cost of the pre-employment tuberculosis examination shall be paid by the district at a facility contracted by the district.

~~Persons transferring from another~~ **An applicant who was previously employed in another California school district may fulfill tuberculosis examination requirements in either of the following ways: (Education code 49406)**

- a. ~~By either~~ **By either** producing a certificate showing that ~~the employee~~ **he/she** was examined within the last four years and found **to be** free of active tuberculosis, or
- b. ~~By~~ **By** having the last employing **his/her previous school district employer** verify that it has on file a ~~current~~ **certificate** which contains that showing **evidence.** (Education Code 49406)

Once hired by the district, employees who test negative on the initial intradermal or other tuberculin test shall undergo a tuberculosis examination at least once every four years, or more often if so directed by the Governing Board upon recommendation of the county health officer, for as long as the employee's test remains negative. An employee with a documented positive test for tuberculosis infections shall no longer be required to submit to the examination and shall be referred to the county health officer within 30 days of the examination to determine the need for follow-up care. (Education Code 49406)

Tuberculosis tests for employees shall be provided by the district or at district expense at a facility contracted by the district. (Education Code 44839, 45122, 49406)

If an employee's religious belief prevents him/her from undergoing a tuberculosis examination, the employee shall file an affidavit stating that he/she adheres to the faith or teachings of a well-recognized religious sect, denomination, or organization and, in accordance with its creed, tenets, or principles, depends for healing upon prayer in the

HEALTH EXAMINATIONS cont.

practice of religion and that to the best of his/her knowledge or belief he/she is free from active tuberculosis. In order to exempt the individual, the Board shall determine by resolution, after a hearing, that the health of students would not be jeopardized. (Education Code 49406)

The Superintendent or designee may exempt a pregnant employee from the requirement that a positive tuberculin test be followed by an X-ray of the lungs, for a period not to exceed 60 days following termination of the pregnancy. (Education Code 49406)

Medical Certification for Communicable Diseases for Certificated Employees

When a new employee in a position requiring certification has not previously been employed in such a position in California **or a retiree has not previously been employed as a retiree,** he/she ~~must~~ **shall** have a medical certificate on file with the district **stating that he/she**. ~~The certificate will state that the employee is free from any disabling disease which would render him/her unfit to instruct or associate with children. The certificate form may be obtained from the personnel services office.~~ **shall be completed** ~~It must be filled out by a licensed physician and returned to the personnel services~~ **human resources** office by the physician. The medical examination referred to in the certificate must have been conducted within six months of the time when the certificate is filed. (Education Code 44839, **44839.5 CCR 5503**)

(cf. 4119.41/4219/41/4319.41 – Employees with Infectious Disease)

~~The cost of pre-employment examinations shall be borne by the applicant. (Education Code 44839, 45122, 49406)~~

~~When an employee's religious belief prevents him/her from undergoing a physical examination, the district shall follow provisions of Education code 49406.~~

Continuing Employees

~~Continuing employees who test negative on tuberculin skin tests shall undergo a tuberculosis examination at least once every four years. (Education Code 49406)~~

~~Tuberculosis tests and other medical examinations required by the Superintendent or designee shall be administered by a physician licensed under the Business and Professions Code and shall be provided by the district or at district expense. (Education code 44839, 45122, 49406)~~

Applicants and retirees shall pay for the cost of obtaining the medical certification. (Education code 44839, 44839.5)

The Board may require a certificated employee or retiree to undergo a periodic medical examination by a physician to determine that the employee is free from any communicable disease making him/her unfit to instruct or associate with children. This periodic medical examination shall be at district expense at a facility contracted by the district. (Education code 44839, 44839.5)

HEALTH EXAMINATIONS cont.

Mental Examination for Certificated Employees

A certificated employee may be suspended or transferred to other duties if the Board has reasonable cause to believe that the employee is suffering from mental illness of such a degree as to render him/her incompetent to perform his/her duties. In such a case, the district shall follow the process specified in Education code 44942 and the district's collective bargaining agreement, including the opportunity for the employee to be examined by a panel of psychiatrists or psychologists.

(cf. 4032 – Reasonable Accommodation)

(cf. 4118 – Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

44839 Medical certificate; periodic medical examination

44839.5 Requirements for employment of retiree

44932 Grounds for dismissal of permanent employee

44942 Suspension or transfer of certificated employee on ground of mental illness, psychiatric examination; mandatory sick leave

45122 Physical examinations

49406 Examination for tuberculosis

CODE OF REGULATIONS, TITLE 5

5502 Filing of notice of physical examination for employment of retired persons

5503 Physical examination for employment of retired persons

5504 Medical certification procedures

COURT DECISIONS

Raven v. Oakland Unified School District (1989) 213 Cal.App.3d 1347

Management Resources:

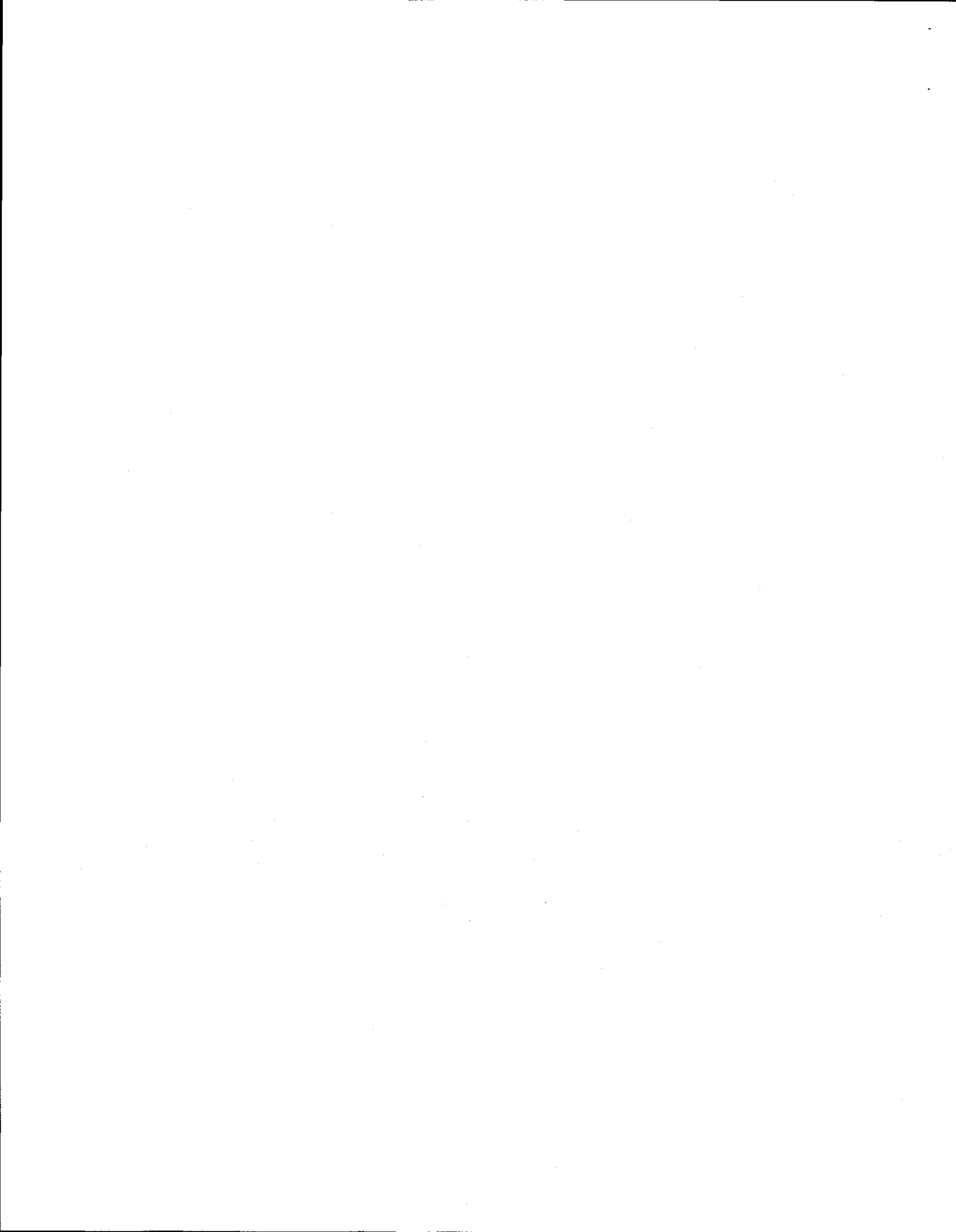
WEBSITES

California Department of Public Health: <http://www.cdph.ca.gov>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Public Health Institute: <http://www.phi.org>

U.S. Food and Drug Administration: <http://www.fda.gov>



BOARD REPORT

11/18/08

14.2a

14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #02-08

Under AR 5144.1(s) a student may have an alternative to an expulsion hearing. A stipulated expulsion is a proposed recommendation to expel presented to the Board of Education that bypasses the hearing process based on agreement of the district and parent/guardian.

All of the following must occur for a stipulated expulsion to be considered:

- a) the facts leading to the recommendation to expel are not disputed, and
- b) the principal and Superintendent's designee believe it is in the best interest of the student, and
- c) parent/guardian and principal agree that it is unnecessary to convene an administrative hearing panel to make a recommendation to the Board to expel, and
- d) the parent/guardian voluntarily agrees to a proposed expulsion order that will be presented to the Board of Education for action.

District Administration recommends that Case #02-08, a 10th grade student at Culver City High School, be expelled from the Culver City Unified School District. The student will be expelled under the terms and conditions of a stipulated expulsion that will remain in effect until June 2009.

RECOMMENDED MOTION: That the Board approve the stipulated expulsion of Case # 02-08 until June 2009 and that the student enroll in County Community Day School.

Moved by:

Seconded by:

Vote:



15.1 **Approval is Recommended to Nominate Board Members for the California School Boards Association 2009 Delegate Assembly Election**

The Board will discuss nominations for the 2009 California State Boards Association Delegate Assembly.

**TIME SENSITIVE – For Board ACTION –
Nominations due Wednesday, January 7, 2009.
Please deliver to all members of the governing board. Thank you.**

October 31, 2008



MEMORANDUM

TO: Board Presidents and Superintendents - CSBA Member Boards of Education

FROM: Paul H. Chatman, President

SUBJECT: **Call for Nominations for CSBA Delegate Assembly**

DEADLINE DATE: Nominations and Biographical Sketch forms for CSBA's Delegate Assembly will be accepted until Wednesday, January 7, 2009. Any CSBA member board is eligible to nominate board members within their geographical region or subregion. Each board may nominate as many individuals as it chooses by using the enclosed nomination form or submitting a letter of nomination. All nominees must submit the enclosed **required** biographical sketch along with their nomination form. (An optional one-page, one-sided résumé may also be submitted.) The U.S. Post Office postmark or fax deadline for this required nomination and biographical sketch and optional résumé is Wednesday, January 7, 2009. (A mailed copy is preferable to a fax.)

CSBA Delegate serve two-year terms. Those elected in 2009 will serve beginning April 1, 2009 through March 31, 2011. There are two Delegate Assembly meetings each year, one in May prior to CSBA's Legislative Action Conference in Sacramento and one preceding the CSBA Annual Education Conference in November/December. Each Delegate is required to attend these two meetings each year.

For further information about the Delegate Assembly, please contact Charlyn Tuter in the Administration department at (800) 266-3382. You may also visit our Web site at <http://www.csba.org/AboutCSBA.aspx> to complete the forms, print and send to CSBA.

Enclosures: All forms are available online at <http://www.csba.org/AboutCSBA.aspx>

- Nomination Form
- Biographical Sketch Form (Available in editable PDF form online)
- Important Dates
- List of all Delegates whose term expires in 2009
- Delegate Assembly Flyer

RECEIVED
NOV 04 2008
Superintendent's Office
C.C.U.S.D



CSBA

2009 Delegate Assembly Nomination Form

Due: Wednesday, January 7, 2009 (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

CSBA Region/subregion # ____ / ____

The Board of Education of the _____
(Nominating School District/COE name)

wishes to nominate: _____
(Nominee name)

The nominee is a member of the _____
(Nominee School District/COE name)

and is a member of the California School Boards Association.

- Attached is the nominee's required completed one-page biographical sketch and optional one-page, single-sided, résumé

Board Clerk or Board Secretary (signed)

Date

Board Clerk or Board Secretary (printed)

PLEASE NOTE:

The nomination and biographical sketch form must be faxed or U.S. postmarked no later than **Wednesday, January 7, 2009**. *Nominations U.S. postmarked or faxed after January 7 cannot be accepted.* Any questions, please contact Charlyn Tuter at (800) 266-3382.

Return nomination to:

California School Boards Association
3100 Beacon Blvd., P.O. Box 1660 | West Sacramento, CA 95691-1660
(916) 371-4691 (800) 266-3382 | Fax: (916) 371-3407 or (916) 669-3305 | www.csba.org



Providing Leadership for California's School Districts and County Offices of Education

ABOUT THE DELEGATE ASSEMBLY

CSBA's Delegate Assembly is a vital link in the Association's governance structure. The Delegate Assembly sets the general policy direction for the Association. Working with local districts, county offices, the Board of Directors and Executive Committee, Delegates ensure that the Association reflects the interests of school districts and county offices of education throughout the state.

The Delegate Assembly is made up of approximately 270+ Delegates who are elected by local board members in 21 geographic regions throughout the state. Some geographic regions have been further divided into subregions. Ex-officio members of the Delegate Assembly with all privileges of membership include members of CSBA's Board of Directors, past presidents of CSBA and the immediate past

president of the California County Boards of Education (CCBE).

Delegates serve two-year terms beginning April 1. They meet twice a year to conduct business, and may also meet with the other Delegates and the Director within their region. Furthermore, they participate in CSBA events and they maintain contact with local boards in their region.

CSBA GOVERNANCE

Delegates and Directors are CSBA's key governance links. They enable the Association to serve California's more than 1,000 school districts and county offices of education and its more than 5,000 locally elected school board members.



1,000+ School Districts and County Offices of Education with 5,000+ School and County Board Members
(Divided into geographic regions)



Delegate Assembly
(270+ Delegates elected by local boards in each CSBA region)

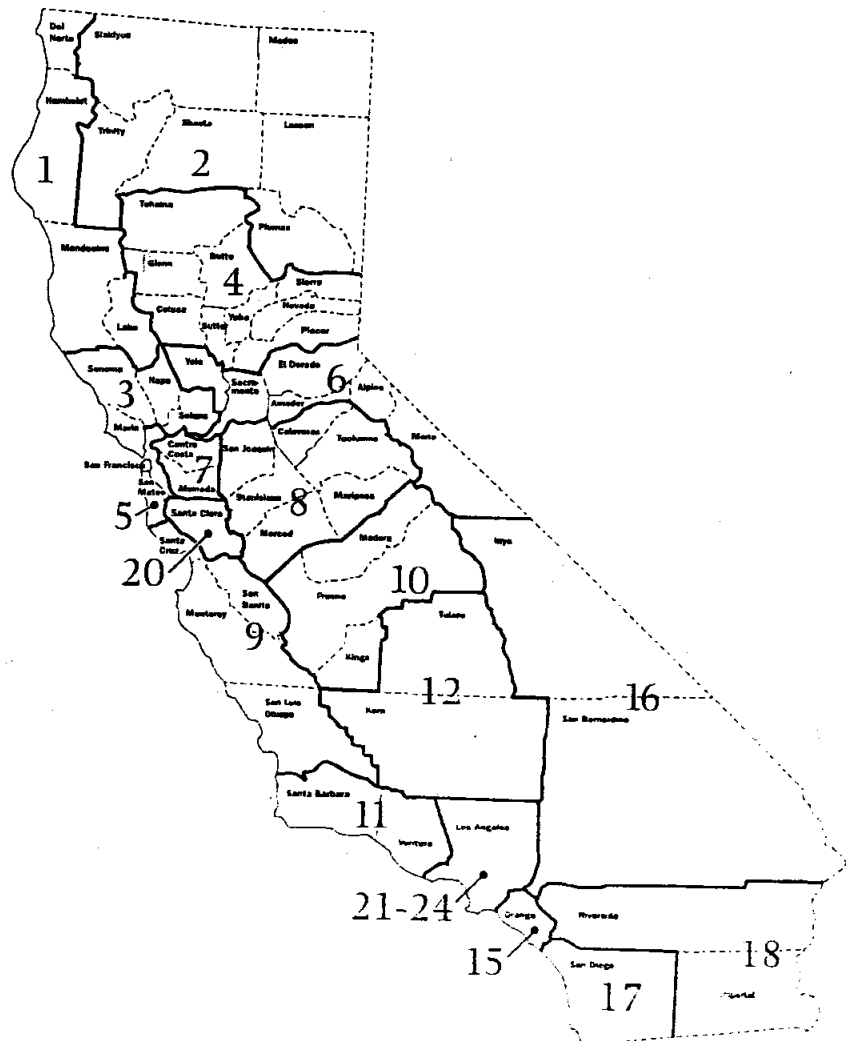


Board of Directors
(26 Directors elected by the Delegate Assembly)



Executive Committee
(4 officers elected by the Delegate Assembly, plus the Executive Director)

CSBA GEOGRAPHIC REGION MAP



(continued)

BECOMING A DELEGATE

QUALIFICATIONS

To be eligible to serve on CSBA's Delegate Assembly, a board member must:

- be a trustee of a district or county office of education that is a current member of CSBA; and
- be a trustee of a district or county office of education within the geographic region or subregion which the Delegate will represent.

TERM OF OFFICE

The term of office for each Delegate is two years and begins on April 1. Within each region, approximately half of the Delegates are elected in even-numbered years and half in odd-numbered years.

APPOINTMENTS TO THE DELEGATE ASSEMBLY

Districts with an ADA of 30,000–39,999 may appoint one Delegate. Additional appointments may be made as follows:

- 40,000–99,999 ADA:
two Delegate seats
- 100,000–299,999 ADA:
three Delegate seats
- 300,000 ADA or higher:
seven Delegate seats

These districts also may participate in the nomination and selection of the other Delegates from that region or subregion.

ROLES AND RESPONSIBILITIES OF DELEGATES

Delegates set the general policy direction and fulfill a critical governance role within the Association. They communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Delegates give policy and legislative direction through the adoption of the Policy Platform every two years and the adoption of other policy statements as needed. They also speak on issues and provide direct advocacy on behalf of the Association.

Delegates play an important communications and support role within their region. They also elect the Association's officers and Board of Directors. The authority and primary duties of Delegates are contained in the CSBA Bylaws.

NOMINATIONS AND ELECTIONS

NOMINATIONS

Nominations for Delegate Assembly seats are made each year between the last Friday in October and January 7.

A board member must be formally nominated by a board in the region or subregion and may be nominated by his or her own district or county office. The nomination is an action that is taken in a public board meeting and requires a majority vote. A board may nominate as many individuals as it wishes. Nominees must sign a confirmation that they are willing to serve. *It is critical that nominations and biographical sketch forms be delivered to the CSBA office, faxed or postmarked on or before January 7; late nominations and biographical sketch forms will not be accepted.*

ELECTIONS

Ballots are mailed by February 1 to each district or county board within the region or subregion which has a vacancy. Ballots must be delivered to the CSBA office or postmarked by March 15 in order to be accepted. Ballots may not be faxed.

Voting for Delegates is an action of the entire board rather than individual board members; therefore, it is done at a public meeting and requires a majority vote. Each board may vote for as many persons as there

are positions to be filled within the region or subregion. The ballot will indicate how many positions are available. For example, if the terms of four Delegates are expiring, each board may vote for up to four persons. County boards vote only for the county seat within the region.

TIMELINE FOR DELEGATE ELECTIONS

Last Friday in October–Jan. 7	Nominations and biographical sketches are submitted by local boards.
Feb. 1–March 15	Local boards vote and return ballots to CSBA.
April 30	Closing date for any run-off election held in regions or subregions with a tie vote.
By May 11	Final results are distributed to the CSBA membership.
May Delegate Assembly	Seating of new Delegates.

DELEGATES' ROLES AND RESPONSIBILITIES

Primary responsibilities of Delegates include:

- providing a link to other public officials at the local, state and national levels;
- providing a communications link between local board members and the regional Director;
- attending all Delegate Assembly meetings;
- adopting the Policy Platform which guides the Association's policy and political leadership activities;
- as needed, adopting policies and positions to supplement the Platform;
- providing testimony and input on critical issues;
- electing the officers, Board of Directors and Nominating Committee members;
- adopting the Association's Bylaws;
- serving on committees, task forces and focus groups; and
- supporting the Association's activities and events.



California School Boards Association

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BOARD REPORT

15.2 Discussion of City Council Request for a Youth Advisory Committee Survey

The Board of Education will discuss City Council's proposal for forming a Youth Advisory Committee. The Youth Advisory Committee Survey is attached for Board review before giving approval to City Council to distribute to the middle and high school students.

Culver CITY

YOUTH ADVISORY COMMITTEE SURVEY



The City Council of the City of Culver City will use this survey to determine whether or not to establish a Youth Advisory Committee to the City Council. We appreciate your honest responses. **For questions with answer choices, please circle your answers.** If you would like to make additional written comments on any of the questions or on any other topic, please use the back of the form. **THANK YOU!**

1. To give a unique number to your survey, put your 2-digit day of birth, class grade number and initials in the boxes to the right (ex: John Smith was born on the fifth day of the month and is in the tenth grade, so his number is 05 10 JS)

2-Digit Birth Day	Class Grade Number	First & Last Initial

2. How old are you? _____ years of age 3. Do you live in Culver City? YES NO

4. What Culver City issues are you interested in?

5. What could a Youth Advisory Committee do in Culver City?

6. Have you ever participated in volunteer work? YES NO If yes, what type and when?

7. Have you ever participated in or heard about the Culver City Teen Center "Youth Making Changes" group? Participated In Heard About Neither One

8. Have you ever participated in or heard about the "Project Citizen" program? Participated In Heard About Neither One

9. Would you like to attend a City-sponsored special event to find out more about local government and opportunities for youth involvement? Yes No Don't Know

10. Would you like to be a member of a Culver City Youth Advisory Committee to the City Council? Yes No Don't Know

If yes:

a) How much time per month would you be willing to spend being involved in the group? 1 to 2 hours a month 2-3 hours a month 3 or more hours a month

b) How often should meetings of the group be scheduled? Once a month Once every 3 months Once every 6 months

c) How important would it be to get community service hours credit for participating in the group? A lot A little Not at all

If you want to be on the City's mailing/email list or would like to be contacted about becoming a member of a Culver City Youth Advisory Committee, please give us your contact information:

Name: _____ Address: _____

Telephone: _____ Email: _____